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**Please note:** This is a consolidated bylaw prepared for convenience only and is not a certified copy.

**A BYLAW FOR THE PURPOSE OF ISSUING BYLAW NOTICE ENFORCEMENT TICKETS FOR THE ENFORCEMENT OF MUNICIPAL BYLAWS**

Consolidated to include the following bylaws:

<b>Bylaw No.</b>	<b>Adopted</b>	<b>Name</b>	<b>Purpose</b>
2004.01	07-Jun-2023	Comox Bylaw Notice Enforcement Bylaw No. 2004.01, 2023	Amend Schedule 'A'.
2004.02	13-Dec-2023	Bylaw Notice Enforcement Amendment Bylaw No. 2004.02	Replace table in SCHEDULE "A" titled "COMOX REFUSE COLLECTION BYLAW, 2007"
2004.03	05-Feb-2025	Bylaw Notice Enforcement Amendment Bylaw No. 2004.03	Replace penalties associated with Bylaw Sections 5.5, 5.6 and 5.7 of the Comox Dog Licence and Pound Bylaw, 1999
2004.04	18-Mar-2026	Bylaw Notice Enforcement Amendment Bylaw No. 2004.04	Replace Schedule "A".
2004.05	10-June-2026	Bylaw Notice Enforcement Amendment Bylaw No. 2004.05	Add a table to Schedule "A" titled "TREE PROTECTION BYLAW NO. 2063"

WHEREAS the Local Government Bylaw Notice Enforcement Act, SBC 2003, c 60 provides that a local government may deal with the contravention of a bylaw by bylaw notice;

NOW THEREFORE the Council of the Town of Comox, in open meeting assembled, enacts as follows:

**1. Title**

**Updated Dec 13, 2023**

This bylaw may be cited for all purposes as the Bylaw Notice Enforcement Bylaw No. 2004.

**2. Definitions**

(1) In this Bylaw:



**THIS CONSOLIDATED BYLAW IS FOR CONVENIENCE PURPOSES ONLY AND SHOULD NOT BE USED FOR LEGAL OR INTERPRETIVE PURPOSES WITHOUT REFERENCE TO THE ORIGINAL BYLAW AND AMENDING BYLAWS.**

- (a) "Act" means the Local Government *Bylaw Notice Enforcement Act*, SBC, c 60;
  - (b) "Adjudicator" means a person appointed pursuant to the Act, who is authorized to preside over a Dispute Adjudication.
  - (c) "Bylaw Notice" means a notice issued to a named person or a vehicle against which a contravention of a Town bylaw is alleged.
  - (d) "Compliance Agreement" means an agreement, pursuant to section 9, offered by a Screening Officer to a Disputant that acknowledges the contravention of the bylaw, sets out remedies or conditions on future behaviour to be performed within a designated period of time, and may reduce or waive the penalty at the conclusion of that period.
  - (e) "Disputant" means a person who has received a Bylaw Notice and makes known their intention to dispute the Bylaw Notice within the designated period of time.
  - (f) "Dispute Adjudication" means the formal decision or judgement given by an Adjudicator in resolution of a dispute.
  - (g) "Registry" means the Town of Comox Bylaw Notice Adjudication Registry established under section 6 of this Bylaw.
  - (h) "Screening Officer" means a person designated as Screening Officer pursuant to section 7 of this Bylaw; and
  - (i) "Town" means the Town of Comox.
- (2) Other terms used in this Bylaw have the same meaning as defined terms in the Act.

### **3. Bylaw Contraventions**

The bylaw contraventions designated in Schedule "A" attached hereto and forming part of this Bylaw, may be dealt with by Bylaw Notice.

### **4. Offence and Penalty**

The penalty for a contravention referred to in Section 3 is as follows:

- (a) Subject to subsections (b) and (c), is the Penalty set out in column 4 of Schedule "A";
- (b) If received by the Town within 14 days of the person receiving or being presumed to have received the notice, is the Discounted Penalty set out in column 3 of Schedule "A"; or



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- (c) If paid under a Compliance Agreement, may be reduced as provided under column 5 of Schedule "A".

## **5. Period for Paying a Disputed Notice**

- (1) A person who receives a Bylaw Notice must, within 14 days of the date on which the person received or is presumed to have received the Bylaw Notice,
  - (a) pay the penalty, or
  - (b) request Dispute Adjudicationby filling in the appropriate portion of the Bylaw Notice indicating either a payment or a dispute and delivering it, either in person during regular office hours, or by mail, to the Town.
- (2) A person may pay the indicated penalty more than 14 days after receiving the Bylaw Notice, in accordance with section 4(1), but no person may dispute the Bylaw Notice more than 14 days after receiving the Bylaw Notice.
- (3) Pursuant to the requirements of Section 25 of the *Act*, where a person was not served personally with a Bylaw Notice and advises the Town that he or she did not receive a copy of the original Bylaw Notice, the time limit for responding to a Bylaw Notice under section 5(1) of this bylaw does not begin to run until a copy of the Bylaw Notice is redelivered to that person in accordance with the *Act*.

## **6. Bylaw Notice Dispute Adjudication System and Registry**

- (1) In accordance with the *Act*, the Town of Comox establishes a Dispute Adjudication System and registry that provides for the hearing and determination of disputes in respect of whether
  - (a) the contravention alleged in a Bylaw Notice occurred as alleged, or
  - (b) the terms and conditions of a Compliance Agreement were observed or performed.
- (2) The civic address of the Registry is 1809 Beaufort Avenue, Comox BC, V9M 1R9.
- (3) Every person who is unsuccessful in a Dispute Adjudication in relation to a Bylaw Notice or a Compliance Agreement under the Dispute Adjudication System established under this section must pay to the Town an additional \$25 for the purpose of the Town partially recovering the costs of administering the Registry.



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## **7. Screening Officers**

- (1) The position of a Screening Officer is established.
- (2) The following are designated classes of persons that may be appointed as a Screening Officer:
  - (a) Bylaw Enforcement Officer,
  - (b) Chief Administrative Officer,
  - (c) Director of Development Services,
  - (d) Corporate Officer, and
  - (e) Fire Chief.
- (3) Council may appoint Screening Officers from these classes of persons by name of office or otherwise.

## **8. Powers and Duties of Screening Officer**

- (1) The powers and duties of Screening Officers are as set out in the *Act*, and include the following:
  - (a) Upon receipt of a request for Dispute Adjudication from a person against whom a contravention is alleged, advise the person of the Bylaw Notice Dispute Adjudication System established by this Bylaw, including, without limitation, the action which the Screening Officer may take pursuant to this section and of the opportunity to proceed to Dispute Adjudication;
  - (b) Where requested by the person against whom a contravention is alleged, communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention and the fee or fees payable in relation to the Bylaw Notice enforcement process;
  - (c) Communicate with any or all of the following for the purpose of performing their function under this Bylaw or the *Act*:
    - (i) the person against whom a contravention is alleged or their representative;
    - (ii) the Bylaw Enforcement Officer issuing the Notice;
    - (iii) the complainant or their representative;



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- (iv) the Town's staff regarding the Disputant's history of bylaw compliance;
  - (d) Review the Town's records regarding the Disputant's history of bylaw compliance;
  - (e) Prepare and enter into Compliance Agreements under Section 9 and the *Act* with Disputants, including establishing terms and conditions for compliance that the Screening Officer considers necessary or advisable;
  - (f) Provide for payment of a reduced penalty if a Compliance Agreement is entered into, as provided in column 5 of Schedule "A"; and,
  - (g) Cancel Bylaw Notices in accordance with the *Act* and the Town policies and guidelines.
- (2) The bylaw contraventions in relation to which a Screening Officer may enter into a Compliance Agreement are designated in column 5 of Schedule "A".

## **9. Compliance Agreements**

- (1) When considering a matter, a Screening Officer may enter into a Compliance Agreement with a Disputant willing to do so if the Screening Officer believes it is appropriate to give the Disputant an opportunity to come into compliance with a Bylaw without having to pay the penalty set out in the Bylaw Notice under review.
- (2) A Compliance Agreement must be in writing and contain the following:
- (a) the date that the bylaw contravention took place;
  - (b) the contravention provision at issue;
  - (c) the amount of the penalty resulting from the Bylaw Notice;
  - (d) the date the Screening Officer reviewed the Penalty Notice;
  - (e) the terms and conditions the Screening Officer and Disputant agreed to, as well as the date or dates at which the agreed upon terms and conditions must be met or satisfied;
  - (f) the Disputant's agreement to cooperate with a Bylaw Enforcement Officer for the purpose of inspecting progress in relation to the timeline established in the Compliance Agreement, including by:
    - (i) providing the Bylaw Enforcement Officer with all information and documents the Bylaw Enforcement Officer requires to inspect progress in relation to the timeline established in the Compliance Agreement; and



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- (ii) allowing the Bylaw Enforcement Officer reasonable access to the Disputant's property or chattels, for the purpose of inspecting progress in relation to the timeline established in the Compliance Agreement; and
  - (g) the consequences of complying or failing to comply with the Compliance Agreement.
- (3) The maximum term of a Compliance Agreement is one year.
  - (4) Disputants who enter into Compliance Agreements are not required to pay the penalty set out in the Bylaw Notice under review if the terms and conditions established in the Compliance Agreement are complied with.
  - (5) If the Screening Officer believes that a Disputant that is party to a Compliance Agreement has failed to comply with its terms and conditions, the Screening Officer may rescind the Compliance Agreement and must give the Disputant written notice indicating why the Compliance Agreement has been rescinded.
  - (6) If mailed, the notice given under subsection (5) is presumed to have been received by the person to whom it is addressed on the 7<sup>th</sup> day after mailing.
  - (7) If a Screening Officer rescinds a Compliance Agreement, the Disputant may, within 14 days after receiving or being presumed to have received notification of the rescission, require the Screening Officer to submit for Dispute Adjudication the issue of whether the Disputant observed or performed the terms and conditions of the Compliance Agreement.
  - (8) If the Disputant referred to in subsection (7) does not require Dispute Adjudication before the expiration of the period specified in that subsection, the penalty set out in the Bylaw Notice is
    - (a) subject to the regulations, immediately due and payable to the local government indicated on the Bylaw Notice, and
    - (b) recoverable in accordance with Part 4 [Collection of Bylaw Notice Penalties] of the *Act*.

## **10. Bylaw Enforcement Officers**

Persons acting as any of the following are designated as bylaw enforcement officers for the purposes of this Bylaw and the *Act*:

- (a) members of the Royal Canadian Mounted Police;



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- (b) the Bylaw Enforcement Officers, Corporate Officer, Fire Chief, Building Inspector, Public Works Superintendent or Parks Superintendent for the Town of Comox; and
- (c) Local Assistants to the Fire Commissioner under section 6 of the *Fire Services Act*.

**11. Form of Bylaw Notice**

The Town may from time to time provide for the form or forms of the Bylaw Notice, provided that the Bylaw Notice complies with Section 4 of the *Act*.

**12. Schedules**

The following schedules are attached to and form part of this Bylaw:

- (a) Schedule "A" – Designated Bylaw Contraventions and Penalties

**13. Repeal**

Comox Bylaw Notice Enforcement Bylaw No. 1961, 2020 is hereby repealed.

**14. Adoption**

- (1) Read a FIRST time this 4<sup>th</sup> day of May , 2022
- (2) Read a SECOND time this 4<sup>th</sup> day of May , 2022
- (3) Read a THIRD time this 4<sup>th</sup> day of May , 2022
- (4) ADOPTED this 18<sup>th</sup> day of May , 2022



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**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

*Schedule "A" amended, Bylaw 2004.01, June 7, 2023*  
*Schedule "A" replaced, Bylaw 2004.04, Mar 18 2026*

<b>A1 -- COMOX BUILDING BYLAW 1472</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
Failure to obtain permit	6(1)	\$450	\$500	50%
Unlawful Occupancy	6(2)	**N/A	**1000	N/A
Providing false information	6(3)	150	200	50%
Tampering with notice	6(4)	150	200	50%
Work at variance with permit	6(5)	150	200	50%
Obstruction of building official	6(6)	450	500	50%
Fail to comply with Stop Work Order	30(4)	250	300	50%

\*\* Must be issued an MTI

<b>A2 -- BUSINESS REGULATION BYLAW NO. 1882</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
No Business Licence	3(1)	\$450	\$500	50%
Fail to Display Licence	3(3)	50	100	N/A
Unlicensed Business Location	3(4)	50	100	N/A
Unlicensed Name Change	3(5)	50	100	N/A
Unlicensed Business Change	3(8)	200	250	N/A



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**Designated Bylaw Contraventions and Penalties**

<b>A2 -- BUSINESS REGULATION BYLAW NO. 1882</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
Unlawful Placement of Equipment	7(c)	50	100	N/A
Fail to Obtain Permission	7(d)	50	100	N/A
Contractor-Fail to Produce Licence	8(1)(a)	450	500	50%
Fail to Produce Sub Licence	8(1)(b)	150	200	50%
No Mobile Vending Licence	8(2)(a)	\$50	\$100	N/A
No Parks Use Permit	8(2)(b)	50	100	N/A
No Discharge Management Plan	8(2)(c)	50	100	N/A
Insufficient Permission	8(2)(d)	50	100	N/A
Visible cannabis items	8(4)(g) or 8(5)(a)	450	500	50%
Visible cannabis promotion	8(4)(h) or 8(5)(b)	450	500	50%
Blocking window to cannabis related establishment	8(5)(c)	450	500	50%
Installed security bars	8(4)(j) or 8(5)(d)	450	500	50%
Visible shutters	8(4)(k) or 8(5)(e)	450	500	50%
Open during prohibited hours	8(4)(l) or 8(5)(f)	450	500	N/A
Serve liquor during	8(6)(a)	450	500	N/A



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<b>A2 -- BUSINESS REGULATION BYLAW NO. 1882</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
prohibited hours				

<b>A3 -- DOG LICENCE AND POUND BYLAW NO. 1322</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
Unlicensed dog	4.1	\$25	\$50	N/A
Tag not attached to collar	4.4	N/A	25	N/A
Dog at large	5.1	50	90	N/A
Dog not on leash	5.2	50	90	N/A
Unconfined dog in heat	5.3	50	90	N/A
Habitually Noisy Dog	5.4	50	90	N/A
Unleashed or un-muzzled vicious dog	5.5	250	300	N/A
Unconfined vicious dog	5.6	250	300	N/A
Insufficient enclosure for vicious dog	5.7	50	90	N/A
Sign not prominently displayed	5.8	50	90	N/A
Inadequate proof of liability insurance	5.9	50	90	N/A
Unlawful removal of dog from pound	5.14	250	300	N/A
Failure to remove or	5.15	50	90	N/A



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**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

<b>A3 -- DOG LICENCE AND POUND BYLAW NO. 1322</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
dispose of excrement				

<b>A4 -- COMOX DRAINAGE INFRASTRUCTURE PROTECTION BYLAW 1824</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
Unlawful discharge of prohibited material	6	N/A	\$1000**	N/A
Unlawful alteration of drainage system	7	\$200	250	N/A
Failure to comply with erosion and sediment control requirements	11(a)	200	250	50%
Failure to obtain permit	10	450	500	50%
Failure to provide ESC Plan with building permit application	11(b)	450	500	50%
Failure to comply with ESC Plan	12(a)	450	500	50%
Failure to provide certification	12(b)	450	500	50%
Unlawful modification of ESC Plan	14	450	500	50%
Failure to notify of ESC Plan modification	14	200	250	N/A



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**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

<b>A4 -- COMOX DRAINAGE INFRASTRUCTURE PROTECTION BYLAW 1824</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
Failure to retain Designated Environmental Monitor	17(a)	N/A	1000**	N/A
Failure to sample and test	17(b)	450	500	50%
Failure to implement corrective actions	17(c)	N/A	1000**	N/A
Failure to notify	17(d)	200	250	N/A
Failure to provide certification	17(e)	450	500	N/A
Failure to retain Designated Environmental Monitor	18(a)	450	500	50%
Unlawful modification of Erosion and Sediment Control Plan	18(b)	450	500	N/A
Failure to notify of ESC Plan modification	18(c)	200	250	N/A
Failure to submit certification	18(d)	200	250	N/A
Failure to provide confirmation of compliance	19(a)	450	500	50%
Failure to ensure compliance	19(b)	450	500	50%
Failure to inspect	19(c)	200	250	N/A
Failure to submit record of inspections	19(d)	200	250	N/A



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**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

<b>A4 -- COMOX DRAINAGE INFRASTRUCTURE PROTECTION BYLAW 1824</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
Failure to notify	19(e)	450	500	N/A
Failure to notify	19(f)	200	250	N/A
Failure to post ESC Plan	20(a)	200	250	N/A
Failure to install, construct, maintain or operate ESC Facilities	21(a)	450	500	50%
Failure to install, construct, maintain or operate ESC Facilities	21(b)	450	500	50%
Failure to install, construct, maintain or operate ESC Facilities	21(c)	450	500	50%
Failure to install, construct, maintain or operate ESC Facilities	21(d)	450	500	50%
Failure to install, construct, maintain or operate ESC Facilities	22	450	500	50%

\*\* Must be issued an MTI

<b>A5 -- COMOX FIRE PREVENTION AND REGULATION BYLAW, 2017</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
Obstruction of Fire Chief while inspecting or	3(3)	\$75	\$100	N/A



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<b>A5 -- COMOX FIRE PREVENTION AND REGULATION BYLAW, 2017</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
investigating				
Obstruction of Fire Chief while attending any fire or emergency	4(1)	75	100	N/A
Interference with free access to fire hydrant	4(5)	75	100	N/A
Interference with means of egress or access on premises	4(6)	75	100	N/A
Debris or flammable material in vacant building	5(2)	75	100	N/A
Accumulation of combustible material	5(3)	75	100	N/A
Entering upon a closed area	5(5)(b)	75	100	N/A
Start or maintain an open fire	6(1)	75	100	N/A
Beach fire outside of permitted area	6(2)	75	100	N/A
Beach or campground fire during unfavourable conditions	6(4)(a)(ii)	75	100	N/A
Beach or campground fire not within designated fire pit	6(4)(c)	75	100	N/A
Beach or campground fire not extinguished by 11:00 p.m.	6(4)(d)	75	100	N/A



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**Designated Bylaw Contraventions and Penalties**

<b>A5 -- COMOX FIRE PREVENTION AND REGULATION BYLAW, 2017</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
Beach or campground fire not supervised by competent person	6(4)(e)	75	100	N/A
Portable appliance not permitted	6(5)(a)	75	100	N/A
Portable appliance not ULC approved	6(5)(b)	75	100	N/A
Portable appliance not two metres from combustibles	6(5)(c)	75	100	N/A
Portable appliance not supervised by competent person	6(5)(d)	75	100	N/A
Start or maintain an open fire without Permit	6(6)(b)	150	200	N/A
Start or maintain an open fire during unsafe conditions	6(6)(g)	150	200	N/A
Start or maintain an open fire at night	6(7)(a)(i)	150	200	N/A
Open fire larger than 1 cubic metre	6(7)(a)(ii)	150	200	N/A
Start or maintain more than 1 open fire	6(7)(a)(iii)	150	200	N/A



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SCHEDULE "A" Designated Bylaw Contraventions and Penalties

Table with 5 columns: Column 1 (Description), Column 2 (Section No. in Bylaw), Column 3 (Discounted Penalty (within 14 days)), Column 4 (Full penalty (after 14 days)), Column 5 (Compliance Agreement Discount). Title: A6 -- COMOX FIREWORKS REGULATION BYLAW, 2012

Table with 5 columns: Column 1 (Description), Column 2 (Section No. in Bylaw), Column 3 (Discounted Penalty (within 14 days)), Column 4 (Full penalty (after 14 days)), Column 5 (Compliance Agreement Discount). Title: A7 -- COMOX HIGHWAY USE BYLAW 1920

\*\* Must be issued an MTI



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SCHEDULE "A" Designated Bylaw Contraventions and Penalties

Title Updated, Bylaw 2004.04, XX

Table with 5 columns: Column 1 (Description), Column 2 (Section No. in Bylaw), Column 3 (Discounted Penalty), Column 4 (Full penalty), Column 5 (Compliance Agreement Discount). Title: A8 -- COMOX MUNICIPAL MARINA FEES AND REGULATIONS BYLAW NO. 2010, 2023

Table with 5 columns: Column 1 (Description), Column 2 (Section No. in Bylaw), Column 3 (Discounted Penalty), Column 4 (Full penalty), Column 5 (Compliance Agreement Discount). Title: A9 -- COMOX PARKS USE BYLAW NO. 1881, 2018



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**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

<b>A9 -- COMOX PARKS USE BYLAW NO. 1881, 2018</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
Permit animal to damage plant material	3(4)(d)	150	200	50%
Ride, lead or herd animal off path	3(4)(e)	75	100	N/A
Add noxious substance to water	3(4)(f)	150	200	50%
Defecate or urinate outside of proper facility	3(4)(g)	75	100	N/A
Hit, propel or throw object in dangerous manner	3(4)(h)	150	200	50%
Conduct that may cause injury or harm	3(4)(i)	75	100	N/A
Inappropriate use of a facility	3(4)(j)	25	50	N/A
Unlawful use of tennis court	3(4)(k)	25	50	N/A
Unlawful use of pickleball court	3(4)(l)	25	50	N/A
Unlawful operation of human or battery powered device	3(4)(m)	25	50	N/A
Interfere with Town employees in performance of duty	3(4)(n)	75	100	N/A
Damage, climb or	3(5)(a)	75	100	N/A



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**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

<b>A9 -- COMOX PARKS USE BYLAW NO. 1881, 2018</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
remove natural vegetation				
Deface or damage structure	3(5)(b)	150	200	N/A
Dump or leave foreign material	3(5)(c)	150	200	50%
Unlawful removal of material	3(5)(d)	150	200	50%
Deposit chemicals or pesticides	3(5)(e)	150	200	50%
Deposit refuse other than in refuse receptacle	3(5)(f)	150	200	50%
Deposit refuse from outside park	3(5)(g)	150	200	50%
Drive or park in non-designated area	3(5)(h)	75	100	N/A
Disturb or catch wildlife	3(5)(i)	75	100	N/A
Disturb peace or enjoyment	3(5)(j)	75	100	N/A
Undertake activity without permit	3(5)(k)	150	200	50%

<b>A10 -- COMOX PESTICIDE USE BYLAW, 2006</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>



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**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

Use or application of a Pesticide within the Town	3	\$75	\$100	N/A
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<b>A11 -- COMOX PUBLIC NUISANCE AND PROPERTY MAINTENANCE BYLAW, 2010</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
Accumulation of Refuse	3(a)	\$150	\$200	50%
Accumulation of Water	3(b)	150	200	50%
Unsanitary Conditions	3(c)	150	200	50%
Unsafe Growth	3(d)	\$150	\$200	50%
Graffiti	3(e)	450	500	50%
Unightly Conditions	3(f)	150	200	50%
Unlawful Accumulation of Refuse	4(a)	150	200	50%
Unlawful Accumulation of Water	4(b)	150	200	50%
Unlawful Unsanitary Conditions	4(c)	150	200	50%
Unlawful Unsafe Growth	4(d)	150	200	50%
Unlawful Graffiti	4(e)	450	500	50%
Unlawful Unightly Conditions	4(f)	150	200	50%
Failure to Remove Refuse on Sidewalk/Boulevard	5(a)	150	200	50%
Failure to Mow Grass	5(b)	150	200	50%
Failure to Trim Landscaping – Vision Obstruction	5(c)(i)	150	200	50%



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**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

<b>A11 -- COMOX PUBLIC NUISANCE AND PROPERTY MAINTENANCE BYLAW, 2010</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
Failure to Trim Landscaping – Overhanging	5(c)(ii)	150	200	50%
Failure to Trim Landscaping – Encroaching	5(c)(iii)	150	200	50%
Unlawful Littering	6	150	200	50%
Unlawful Placement of Graffiti	7	450	500	50%
Unlawful Numbering	8	150	200	50%
Unlawful Fencing	9	150	200	50%
Unlawful Nuisance	10	150	200	50%
Unlawful Vibration	11(a)	150	200	50%
Unlawful Odour	11(b)	150	200	50%
Unlawful Illumination	11(c)	150	200	50%
Unlawful Dust	11(d)	150	200	50%
Unlawfully Making, Causing or Permitting Any Other Matter	11(e)	150	200	50%
Unlawful Noise by Person	12	150	200	50%
Unlawful Noise by Owner/Occupier	13	150	200	50%
Unlawful Noise by Person using a Device	14	150	200	50%
Unlawful Noise by	15	150	200	50%



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**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

<b>A11 -- COMOX PUBLIC NUISANCE AND PROPERTY MAINTENANCE BYLAW, 2010</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
Owner/Occupier using a Device				
Unlawful Construction Noise by Person	16	150	200	50%
Unlawful Construction Noise by Owner/Occupier	17	150	200	50%
Failure to Comply with Refuse Removal Order	19(a)	150	200	50%
Failure to Comply with Water Removal Order	19(b)	150	200	50%
Failure to Comply with Unsanitary Conditions Removal Order	19(c)	150	200	50%
Failure to Comply with Unsafe Growth Removal Order	19(d)	150	200	50%
Failure to Comply with Graffiti Removal Order	19(e)	450	500	50%
Failure to Comply with Unsightly Conditions Removal Order	19(f)	150	200	50%
Interference with Enforcement	28	150	200	50%



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**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

<b>A12 -- SOLID WASTE MANAGEMENT BYLAW NO. 2027</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
Failure to participate in Municipal Collection Service	4(2)	\$50	\$100	N/A
Failure to prevent nuisance	4(4)	50	100	N/A
Contamination of waste stream	4(5a)	50	100	N/A
Storage or accumulation of prohibited waste	4(5b)	50	100	N/A
Dispose of waste on Town land	5(1)	50	100	N/A
Removal of waste from collection container	5(2)	50	100	N/A
Obstruction of Town representative	6(2)	50	100	N/A
Removal of collection cart from property	8(3)	50	100	N/A
Failure to provide access to collection cart	8(4)	50	100	N/A
Failure to use collection cart for intended use	8(7)	50	100	N/A
Failure to obtain private collection service	17(3)	50	100	N/A
Improper accumulation and storage of waste	17(6)	50	100	N/A
Failure to comply with Unserviceable Property requirements	17(8)	50	100	N/A



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SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Table with 5 columns: Column 1 (Description), Column 2 (Section No. in Bylaw), Column 3 (Discounted Penalty (within 14 days)), Column 4 (Full penalty (after 14 days)), Column 5 (Compliance Agreement Discount). Rows include: Excess impervious surface, Fail to provide topsoil, Substandard topsoil, Fail to notify municipality, Fail to maintain permeability, Non-compliance with grading plan, Excessive organic matter, Fail to verify grade, Fail to comply with maintenance order.

\*\* Must be issued an MTI

Table A14 added, Bylaw No. 2004.04, Mar 18 2026

Table with 5 columns: Column 1 (Description), Column 2 (Section No. in Bylaw), Column 3 (Discounted Penalty (within 14 days)), Column 4 (Full penalty (after 14 days)), Column 5 (Compliance Agreement Discount). Rows include: Obstruct Bylaw Enforcement Officer, Prevent Bylaw Enforcement Officer from entering premises, Prohibited deposit or discharge.



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**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

<b>A15 -- TOWN OF COMOX SIGN BYLAW NO. 1197, 1995</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
Sign erected on public property	9.2	\$25	\$50	N/A

*Title Updated, Bylaw 2004.04, Mar 18 2026*

<b>A16 -- STORM DRAIN CONNECTION BYLAW NO. 892</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
Failure to connect to common drain	3 a)	N/A	\$1000**	N/A
Unlawful roof leader connection	3 b)	N/A	1000**	N/A
Failure to comply with disconnection order	6	N/A	1000**	N/A

\*\* Must be issued an MTI



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SCHEDULE "A" Designated Bylaw Contraventions and Penalties

Table A17 title updated, Bylaw No. 2004.04, Mar 18 2026

Table with 5 columns: Column 1 (Description), Column 2 (Section No. in Bylaw), Column 3 (Discounted Penalty (within 14 days)), Column 4 (Full penalty (after 14 days)), Column 5 (Compliance Agreement Discount). Rows include various traffic violations such as 'Refuse to comply with Traffic Officer', 'Obstruct Traffic Officer', and 'Unauthorized placement of traffic control device'.



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SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Table with 5 columns: Column 1 (Description), Column 2 (Section No. in Bylaw), Column 3 (Discounted Penalty (within 14 days)), Column 4 (Full penalty (after 14 days)), Column 5 (Compliance Agreement Discount). Rows include various traffic violations under Bylaw 1358.



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SCHEDULE "A" Designated Bylaw Contraventions and Penalties

Table with 5 columns: Column 1 (Description), Column 2 (Section No. in Bylaw), Column 3 (Discounted Penalty (within 14 days)), Column 4 (Full penalty (after 14 days)), Column 5 (Compliance Agreement Discount). Rows include various parking violations under A17 -- STREET AND TRAFFIC BYLAW NO. 1358.



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SCHEDULE "A" Designated Bylaw Contraventions and Penalties

Table with 5 columns: Column 1 (Description), Column 2 (Section No. in Bylaw), Column 3 (Discounted Penalty (within 14 days)), Column 4 (Full penalty (after 14 days)), Column 5 (Compliance Agreement Discount). Rows include 'Ride on Highway contrary to Bylaw', 'Ride Electric Kick Scooter contrary to Regulation', and 'Ride E-Bike contrary to Regulation'.

Table A18 replaced, Bylaw 2004.04, Mar 18 2026

Table with 5 columns: Column 1 (Description), Column 2 (Section No. in Bylaw), Column 3 (Discounted Penalty (within 14 days)), Column 4 (Full penalty (after 14 days)), Column 5 (Compliance Agreement Discount). Rows include 'Unlawful use of land, building or structure', 'Obstruct entry', 'Prohibited use', 'Exceed height', 'Encroach into setback', 'Obstruct visual clearance', 'Unlawful accessory building', and 'Unlawful caretaker suite'.



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**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

<b>A18 -- TOWN OF COMOX ZONING BYLAW NO. 2056</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Discounted Penalty (within 14 days)</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
Unlawful home occupation	6.5(2)(a)-(m) 6.5(3)(a)-(i)	200	250	N/A
Unlawful secondary suite	6.6(1)-(3)	200	250	N/A
Unlawful urban agriculture	6.7(1)(a)-(i)	200	250	N/A
Landscaping installations requirements not met	7.1(1)-(3)	200	250	N/A
Landscaping installations requirements not met	7.2(1)(a)-(h)	200	250	N/A
Landscaping installations requirements not met	7.2(2)(a)-(f)	200	250	N/A
Landscape screen requirements not met	7.3(1)(a)-(c)	200	250	N/A
Overheight fence	7.4(1)	200	250	N/A
Overheight retaining wall	7.5(2)	200	250	N/A



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**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

**Table A19 added, Bylaw 2004.05, Jun 10 2026**

<b>A19 -- TREE PROTECTION BYLAW NO. 2063</b>				
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>
<b>Description</b>	<b>Section No. in Bylaw</b>	<b>Penalty</b>	<b>Full penalty (after 14 days)</b>	<b>Compliance Agreement Discount</b>
Remove, Cut or Damage any regulated tree without a valid permit	4(1)	\$500.00	N/A	N/A
Failure to comply with permit conditions	8(2)	\$500.00	N/A	N/A
Failure to post a permit prior to cutting or removing a regulated tree	13(5)	\$100.00	N/A	N/A
Failure to identify trees approved to be cut or removed	13(2)	\$100.00	N/A	N/A
Failure to install or maintain tree protection fencing	11(1)	\$500.00	N/A	N/A
Remove trees outside the permitted area	13(2)	\$500.00	N/A	N/A
Failure to plant required replacement trees	10(1)	\$500.00	N/A	N/A
Failure to pay required cash-in-lieu	10(9)	\$500.00	N/A	N/A
Failure to apply for a permit following the removal of a hazardous tree	6(2)	\$500.00	N/A	N/A