



**TOWN OF COMOX**  
**Minutes of the Regular Council Meeting,**  
**held in Council Chambers on Wednesday May 6, 2026**

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**Present:** Mayor N. Minions  
Councillors S. Blacklock, K. Grant, C. Haslett,  
J. Kerr, J. Meilleur

**Absent:** M. Swift

**Staff Present:** J. Wall, Chief Administrative Officer  
S. Russwurm, Corporate Officer  
E. Henley, Director of Finance  
R. Houle, Director of Development Services  
G. Schreiner, Fire Chief  
S. Ashfield, Director of Operations

**Call to Order:**

The meeting was called to order at 5:00 p.m. with 17 members of the public in attendance.

Mayor Minions acknowledged that the Town of Comox is standing on the unceded traditional territory of the K'omoks First Nation, the traditional keepers of this land.

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**1. INTRODUCTION OF PUBLIC HEARING:**

**a. Public Hearing**

**Public Hearing**

*THAT the Regular Council Meeting recess at 5:00 p.m. until after the Public Hearing on Zoning Amendment Bylaw No. 2056.02 (1301 Knight Road).*

(2026.154) -- CARRIED

**THE MEETING RECESSED AT 5:00 P.M. FOR THE PUBLIC HEARING AND WAS CALLED BACK TO ORDER AT 5:12 P.M.**

**2.1 INTRODUCTION AND APPROVAL OF LATE ITEMS: NIL**

**2.2 ADOPTION OF AGENDA:**

**a. Adoption of Agenda**

**Adoption of Agenda**

*THAT the May 6, 2026, Regular Council Meeting agenda be Adopted.*

(2026.155) -- CARRIED

**3. DELEGATIONS:**

**a. Graham Roberts (MNP LLP): Town of Comox 2025 Audited Financial Statements**

**2025 Audited Financial Statements**

Council received a presentation from MNP on the Town's 2025 year-end financial statements, which showed a year-end surplus and higher reserves than the previous year. MNP advised the audit will receive an unqualified opinion, subject to Council approval and a few minor outstanding items, and confirmed there were no material issues.

**b. Gord Schreiner (Fire Chief): Fire Station Progress Update**

**Fire Station Progress Update**

Council received an update on the Fire Station Replacement project, including approved funding and next steps, with construction expected to begin in June 2026 and finish in fall 2027.

**4. ADOPTION OF MINUTES:**

**a. Regular Council Meeting Minutes**

**RCM Minutes**

*THAT the Minutes of the Regular Council Meeting, held in Council Chambers on Wednesday, April 22, 2026, be Adopted.*

(2026.156) -- CARRIED

**5. COUNCIL COMMITTEE MINUTES AND REPORTS:**

**a. Nautical Days Committee Meeting**

**Nautical Days Committee Meeting**

*THAT the Minutes of the Nautical Days Festival Committee Meeting, held in Council Chambers on Tuesday, March 31, 2026, be Received.*

(2026.157) -- CARRIED

**6. CONSENT AGENDA:**

**a. Consent Agenda**

**Consent Agenda**

1. *THAT the Consent Agenda items as follows be received:*

1. *Sharon Elia: Off-Leash Dogs in Nature Parks*

2. *Sydney Johnson: Traffic Calming & Signage Request - Highwood Dr*

3. *Tom Beshr: Street Light Issue*

4. *Maurita Prato, Executive Director (Comox Valley Food Policy Council): Tree Bylaw*

5. *Wayne Jones & Vee Dingjan: Response to Complaint*

(2026.158) -- CARRIED

2. *THAT Item 3 (Tom Beshr: Street Light Issue) be removed from the consent agenda for discussion.*

(2026.159) -- CARRIED

3. *THAT Item 1 (Sharon Elia: Off-Leash Dogs in Nature Parks) be removed from the consent agenda for discussion.*

(2026.160) -- CARRIED

**7. UNFINISHED BUSINESS:**

- a. Comox Valley Regional District: Letter of Support for the Comox Valley Waste Management Plan Renewal**

**Comox Valley Waste Management Plan Renewal**

*THAT the Town of Comox provide a letter of support to the Comox Valley Regional District for the 10-year Comox Valley Waste Management Plan Renewal, as requested during the delegation presentation on April 22, 2026.*

(2026.161) -- CARRIED

- b. Modular Pump Track - postponed from April 22, 2026 Regular Council Meeting**

**Modular Pump Track**

Council discussed the need for potential locations for the modular pump track and alternative youth recreation facilities to be further reviewed at an upcoming Strategic Planning meeting, pending additional information from staff and grant partners.

**8. SPECIAL REPORTS: NIL**

**9. BYLAW ADOPTIONS:**

- a. Comox Reserve Funds Amendment Bylaw 2025.03**

**Reserve Funds Amendment Bylaw**

*THAT Comox Reserve Funds Amendment Bylaw No. 2025.03 be Adopted.*

(2026.162) -- CARRIED

**10. NEW BUSINESS:**

- a. Tree Protection Bylaw Presentation**

**Tree Protection Bylaw Presentation**

Diamond Head Consulting Ltd. provided a presentation to update Council on the draft Tree Protection Bylaw (Part 1)

**THE MEETING RECESSED AT 6:09 P.M. AND RECONVENED AT 6:13 P.M.**

- a. Tree Protection Bylaw Presentation**

**Tree Protection Bylaw Presentation**

Diamond Head Consulting Ltd. provided a presentation to update Council on the draft Tree Protection Bylaw (Part 2)

- a1. Tree Protection Bylaw**

**Tree Protection Bylaw**

*THAT Tree Protection Bylaw No. 2063 be referred to a future Strategic Planning Committee meeting.*

(2026.163) -- CARRIED

**b. 2025 Audited Financial Statements**

**Financial Statements**

*THAT the 2025 Audit Report as presented by MNP LLP be accepted and received for information; and further,*

*THAT the 2025 Audited Consolidated Financial Statements be approved.*

(2026.164) -- CARRIED

**THE MEETING RECESSED AT 7:07 P.M. AND RECONVENED AT 7:11 P.M.**

**c. 2025 Statement of Financial Information**

**SOFI Report**

*THAT the 2025 Statement of Financial Information report be approved.*

(2026.165) -- CARRIED

**d. 2025-2029 Financial Plan Bylaw Amendment**

**Financial Plan Amendment**

*THAT the 2025-2029 Budget be updated to include the budget carry forwards and additions listed in Appendices A and B, as attached to the May 1, 2026, report from the Director of Finance, titled 2025 - 2029 Financial Plan Bylaw, and further,*

*THAT the Comox Financial Plan Bylaw No. 2046 be given First, Second and Third Readings.*

(2026.166) -- CARRIED

**e. 2026 - 2030 Financial Plan**

**2026 - 2030 Financial Plan**

*THAT the 2026-2030 Budget be updated to include the budget carry forwards and additions listed in Appendices A and B, as attached to the May 1, 2025, report from the Director of Finance, titled 2026 - 2030 Financial Plan Bylaw, and further,*

*THAT the 2026-2030 Financial Plan Bylaw No. 2046 be given First, Second and Third Readings, as amended to result in a 1% reduction in the proposed overall budget.*

(2026.167) -- CARRIED

**f. 2026 Tax Rates Bylaw**

**2026 Tax Rates Bylaw**

1. *THAT Council direct that the tax rate bylaw be created to reflect a one-percent decrease in revenue from the proposed financial plan bylaw submitted to Council on May 6th, 2026.*

(2026.168) -- CARRIED

2. *THAT Council approve the tax rate bylaw with an Infrastructure Renewal Fund levy of approximately one hundred and fifty-five dollars (\$155.00) to the average residential property on the general municipal levy.*

(2026.169) -- CARRIED

**11. NOTICES OF MOTION: NIL**

**12. CORRESPONDENCE: NIL**

**13. LATE ITEMS: NIL**

**14. BUSINESS ARISING FROM PUBLIC HEARING:**

**a. Zoning Amendment Bylaw No. 2056.02 (1301 Knight Road)**

**1301 Knight Road Zoning Amendment**

*THAT Zoning Amendment Bylaw No. 2056.02 (1301 Knight Road) be given Third Reading.*

*(2026.170) -- CARRIED*

**15. REPORTS FROM MEMBERS OF COUNCIL:**

**a. Councillor Blacklock**

Councillor Blacklock advised that the Comox Business Improvement Association AGM will be held next Thursday at 5:00 p.m. at the Golf Club, highlighted upcoming summer activities including Float Your Boat Market Fridays and hockey game screenings, and noted that a possible summer movie night is being explored.

**b. Councillor Haslett**

Councillor Haslett advised that the Nautical Days Committee meetings and festival planning are progressing well, welcomed Ian Kalina as the new d'Esterre Seniors Centre Executive Director and noted an upcoming 50th anniversary event, and thanked the Comox Valley Chamber of Commerce and local businesses for the Nine and Dine event, noting the Town of Comox team's win.

**c. Councillor Kerr**

Councillor Kerr recognized Dr. Carol Ostry on her retirement after 38 years of service to the Comox community, thanked the Mayor for attending the special event, and shared highlights from attending the Association of Vancouver Island and Coastal Communities conference, including a notable Island Health workforce statistic that ten percent of Vancouver Island residents work for Island Health, as well as upcoming regional human resource planning efforts.

**d. Councillor Grant**

Councillor Grant had nothing to report.

**e. Councillor Meilleur**

Councillor Meilleur reported attending a Food Policy Council meeting with discussion on water concerns and pollinators, noted that a new museum executive director will be announced shortly, and shared highlights from attending a seaweed symposium in Campbell River focused on the economic and ecological value of seaweeds.

**f. Mayor Minions**

Mayor Minions reported that McHappy Day was held in support of Ronald McDonald House and locally Foundry Comox Valley, acknowledged local groups for their fundraising support, attended the annual hospital donation from Emterra benefiting the Comox Valley Hospital Foundation, shared highlights from the Comox Valley Chamber of Commerce AGM, and announced that Robb Road Playground has received provincial funding for construction of an inclusive playground.

**18. RESOLUTION TO GO IN-CAMERA: NIL**

**19. RISE AND REPORT FROM IN-CAMERA: NIL**

**TOWN OF COMOX - REGULAR COUNCIL MEETING MINUTES**

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**Adjournment:**


Regularly moved and seconded that the meeting adjourn at 7:58 p.m.

*CARRIED*

Certified correct pursuant to Section 97(1)(b) of the Community Charter.

  
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MAYOR

  
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CORPORATE OFFICER