



# CART CHANGE APPLICATION

Residential Automated Curbside Solid Waste

Personal information is collected under section 26(c) of the Freedom of Information and Protection of Privacy Act (FIPPA) and will be used to administer the Town of Comox [Solid Waste Management Bylaw No. 2027](#). Questions? Contact the Town at [town@comox.ca](mailto:town@comox.ca) or 250-339-2202.

## 1) ADDRESS FOR CART CHANGE

Civic House #: \_\_\_\_\_ Unit #: \_\_\_\_\_ Street Name: \_\_\_\_\_

## 2) SELECT CART CHANGE(S) on page 2

## 3) PROPERTY OWNER INFORMATION

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

## 4) PROPERTY OWNER DECLARATION

By signing this application, I confirm that:

- **I am the property owner** of the **Address for Cart Change** listed above
- The information I provided in this application is accurate
- I authorize the Town to invoice or apply applicable charges or credits to my Solid Waste Utility Fees
- I agree to the terms outlined in this application and understand that:
  - If I add a cart then sell my property, I will apply to **Return Added Cart** at least one month prior to vacating the property.
  - Cart changes depend on Town inventory and remain in place for one full year before another change will be considered for this same address. Carts provided may have been previously used.

\_\_\_\_\_

Date

\_\_\_\_\_

Property Owner Signature

## 5) SUBMIT APPLICATION

Email to [publicworks@comox.ca](mailto:publicworks@comox.ca) or deliver to 1390 Guthrie Road, Comox BC V9M 0A5

### NEXT STEPS:

The overall cart change process can take several weeks, or longer.

**TOWN PUBLIC WORKS** will contact you to advise of the application outcome. If the application is approved:

**EMTERRA (the collection contractor) will complete the cart change at your curb.**

If the change includes an exchange or return, the contractor will first phone you to arrange a date for you to have your cart empty and clean, placed at your curb

**TOWN FINANCE** will apply fees:

- **Processing Fee** of \$35 per cart that is being exchanged, added, or returned
- **Automated Collection Service Fee**, pro-rated for the current year (see pg 2) and, the full rate each year thereafter (see [Fees and Charges Bylaw No. 2058](#))

Question? [comox.ca/cartchanges](http://comox.ca/cartchanges) / [publicworks@comox.ca](mailto:publicworks@comox.ca) / 250-339-5410 / 1390 Guthrie Rd

cart change application (v. 01apr2026)

Cart sizes are printed on the lids.

**2026** annual Automated Collection Service Fees listed below.

### EXCHANGE CART

The cart being exchanged by you must be clean, empty and have only reasonable wear and tear. Exchange must be for the same cart type and quantity.

#### Recycling

Recycling 240L – \$27.77 annually

Recycling 360L – \$34.50 annually

#### Organics

Organics 120L – \$145.00 annually

Organics 240L – \$156.85 annually

Organics 360L – \$177.58 annually

### ADD CART

If you sell your property, you must apply to **Return Added Cart** at least one month prior to vacating the property as carts are not transferable to a new owner or to another address.

#### Recycling

Recycling 240L – \$58.62 annually

Recycling 360L – \$64.81 annually

#### Organics

Organics 120L – \$145.00 annually

Organics 240L – \$156.85 annually

Organics 360L – \$177.58 annually

#### Garbage (maximum one)

Garbage 120L – \$267.96 annually

Provide your reasons for **needing** an additional **garbage** cart. This will be considered to confirm that recycling and organics are being properly used and may be followed by an onsite waste audit before additional garbage capacity is approved.

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### RETURN ADDED CART

Added carts can be returned after one full year or at least one month prior to selling the property. The annual rate will be pro-rated for the remainder of the calendar year.

#### Recycling

Recycling 240L – \$58.62 annually

Recycling 360L – \$64.81 annually

#### Organics

Organics 120L – \$145.00 annually

Organics 240L – \$156.85 annually

Organics 360L – \$177.58 annually

#### Garbage

Garbage 120L – \$267.96 annually