



TOWN OF COMOX
Minutes of the Parcel Tax Review Panel,
held in Council Chambers on Wednesday March 4, 2026

Present: Mayor N. Minions
Councillors S. Blacklock, K. Grant, C. Haslett,
J. Kerr (electronically), J. Meilleur, M. Swift

Absent: Nil

Staff Present: J. Wall, Chief Administrative Officer
S. Russwurm, Corporate Officer
E. Henley, Director of Finance
R. Houle, Director of Development Services
G. Schreiner, Fire Chief
T. Hagmeier, Recreation Director
S. Ashfield, Director of Operations

Call to Order: The meeting was called to order at 4:55 p.m.

The Agenda was Adopted

Mayor Minions acknowledged that the Town of Comox is standing on the unceded traditional territory of the K'omoks First Nation, the traditional keepers of this land.

1. APPOINTMENT OF THE PANEL CHAIR:

a. Appointment of Panel Chair

THAT Mayor Minions be appointed as Chair of the Parcel Tax Roll Review Panel.

CARRIED

2. REPORTS:

a. 2026 Parcel Tax Process

1. THAT the changes to the parcel tax rolls for the following service areas be received:

- a) Water Parcel Tax
- b) Sewer Parcel Tax
- c) Beckton Drainage Parcel Tax

CARRIED

2. THAT no amendments to the parcel tax rolls for the following service areas be received:

- a) Point Holmes Sewer Lift Station Parcel Tax
- b) Lancaster Heights Lift Station Parcel Tax

CARRIED

3. WRITTEN COMPLAINTS RECEIVED 48 HOURS IN ADVANCE OF THE ROLL REVIEW
PANEL: NIL

4. AUTHENTICATION OF THE PARCEL TAX ROLL:

a. Authentication of the Parcel Tax Roll

THAT the 2026 parcel tax rolls for the following parcel taxes be declared authenticated pursuant to section 206 of the Community Charter.

- a) Water Parcel Tax
- b) Sewer Parcel Tax
- c) Beckton Drainage Parcel Tax
- d) Point Holmes Sewer Lift Station Parcel Tax
- e) Lancaster Heights Lift Station Parcel Tax

CARRIED

Adjournment:

Regularly moved and seconded that the meeting adjourn at 4:58 p.m.

CARRIED

Certified correct pursuant to Section 97(1)(b) of the Community Charter.

CHAIR