



**TOWN OF COMOX**  
**Minutes of the Strategic Planning Committee Meeting,**  
**held in Council Chambers on Wednesday May 14, 2025**

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**Present:** Mayor N. Minions  
Councillors S. Blacklock, K. Grant, C. Haslett,  
J. Kerr, J. Meilleur, M. Swift

**Absent:** Nil

**Staff Present:** J. Wall, Chief Administrative Officer  
S. Russwurm, Corporate Officer  
E. Henley, Director of Finance  
R. Houle, Director of Development Services  
G. Schreiner, Fire Chief  
T. Hagmeier, Recreation Director  
S. Ashfield, Director of Operations

**Call to Order:** The meeting was called to order at 5:17 p.m.

The Agenda was Adopted

Mayor Minions acknowledged that the Town of Comox is standing on the unceded traditional territory of the K'omoks First Nation, the traditional keepers of this land.

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**1. STRATEGIC PRIORITIES REPORT:**

**a. Strategic Plan Scorecard**

The Strategic Plan Scorecard, dated May 14, 2025, was received.

**2. DELEGATIONS:**

**a. LANARC will provide a presentation on the Parks and Trails Master Plan**

A presentation was provided outlining the Town of Comox's plans to improve existing parks, enhance accessibility, and add select new features such as washrooms, trails, and inclusive playgrounds. Funding is expected to come from various sources like tax revenues and development charges, with priorities including waterfront parks, dog areas, and better beach access.

**3. DISCUSSION ITEMS:**

**TOWN OF COMOX - STRATEGIC PLANNING COMMITTEE MEETING MINUTES**

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**a. Amenity Cost Charges (ACC) and Development Cost Charges (DCC) - Parks & Trails Masterplan**

**COMMITTEE RECOMMENDATIONS**

1. THAT the Marina Park Performance Stage Project, in the amount of \$250,000, be removed from the list of Eligible Projects under the Amenity Cost Charge funding.

*CARRIED*

2. THAT the Skateboard Park Project, in the amount of 1.5 million, and the Multi Sport Box Project, in the amount of \$300,000, be removed from the list of Eligible Projects under the Amenity Cost Charge funding.

*CARRIED*

3. THAT the Parkland acquisition budget, in the list of Development Cost Charge Eligible Projects, be reduced to \$3 million.

*CARRIED*

4. THAT the washroom installation at Northeast Woods, in the amount of \$150,000, and the Lancaster Park Improvements in the amount of \$300,000, be removed from the list of Development Cost Charge Eligible Projects.

*DEFEATED*

5. THAT the list of Development Cost Charge Eligible Projects be maintained in its entirety, with the exception that the budget for Parkland acquisition be reduced to \$3 million.

*CARRIED*

6. THAT the Amenity Cost Charge and Development Cost Charge rate table, as attached to the May 9, 2025, report from the CAO, titled "Update on Amenity Cost Charges (ACC) and Development Cost Charges (DCC)", be forwarded to the May 21, 2025, Regular Council Meeting for Public Consultation.

*CARRIED*

**Adjournment:**

Regularly moved and seconded that the meeting adjourn at 7:50 p.m.

*CARRIED*

Certified correct pursuant to Section 97(1)(b) of the Community Charter.

  
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CHAIR