



External Posting

PUBLIC WORKS FOREPERSON PUBLIC WORKS

The Town of Comox invites applications for the permanent **Public Works Foreperson** position. This is a regular, full-time (40 hours per week) union position with current rate of pay at \$42.40 per hour plus benefits. The position includes a three-month probationary period and is subject to the terms and conditions of the current Collective Agreement between the Town of Comox and CUPE Local 556.

Under the direction of the Public Works Supervisor, the Public Works Foreperson provides day to day direction to the Public Works crew regarding the safe and efficient delivery of services provided by the Public Works department.

The Public Works Foreperson is responsible for the direction of work on all Public Works assignments, as assigned. They will monitor the direction of staff that may include all aspects of work relating to the infrastructure and utilities functions within Public Works. The incumbent will operate and ensure the implementation of public works maintenance and construction programs. They will provide feedback to the Public Works Supervisor regarding the performance of the Public Works crew in accordance with Town policies and Occupational Health and Safety Regulations and will ensure that employees are working in a safe manner. The Public Works Foreperson performs incident investigations as required, assists the Public Works Supervisor in scheduling employees, obtaining quotes, and, with approval, purchases materials as needed.

Required Knowledge & Skills:

- Completion of Grade 12 or equivalent;
- EOCP Water Distribution Level 2 Certification or higher;
- EOCP Wastewater Collection Level 2 Certification or higher;
- Minimum (7) years' experience in municipal infrastructure operations, maintenance, and construction;
- Minimum (5) years' experience supervising in a public works environment;
- Traffic Control Program Certificate;
- Valid B.C. Class 3 Driver's Licence with air endorsement;
- Knowledge of WorkSafeBC Rules and Regulations;
- Extensive knowledge of municipal infrastructure and Public Works best practices;
- Demonstrated strong leadership and organizational skills;
- Strong interpersonal and communication skills (verbal and written);
- Basic First Aid (formerly OFA Level 1); and,
- Current clean criminal record check.

A complete job description is available at www.comox.ca/employment

Qualified applicants are invited to submit their resume and cover letter by email to jobs@comox.ca. Applications will be received until **4:00 pm Wednesday, November 12th, 2025**.

Competition 25-31-E

Dated: October 22, 2025

Tel: 250-339-2202

Fax: 250-339-7110

Email: town@comox.ca

Address:

1809 Beaufort Avenue

Comox, B.C. V9M 1R9

We respectfully acknowledge that we gather and work on the traditional territory of the K'ómoks First Nation, the traditional keepers of this land.