

SPECIAL COUNCIL MEETING
AGENDA FOR WEDNESDAY JULY 30, 2025

*We respectfully acknowledge that the land on which we gather and work is on the Unceded Traditional Territory of the
K'ómoks First Nation, the traditional keepers of this land.*

NOTICE is hereby given pursuant to section 127 of the Community Charter that a Special Council Meeting will be held at the location and time noted below for the transaction of business as listed below.

Meeting Location: Council Chambers, 1801B Beaufort Avenue, Comox

Call to Order: 5:00 P.M.

Adoption of the Agenda

1. ADOPTION OF AGENDA:

- a. [Adoption of Agenda](#)

THAT the Special Council Meeting agenda for Wednesday, July 30, 2025 be Adopted.

2. AGENDA ITEMS:

- a. [Evolve Expansion - Electric Kick Scooters](#)

THAT the Comox Street and Traffic Bylaw Amendment No. 1358.06 be Adopted.

ADJOURNMENT



CORPORATE OFFICER

TOWN OF COMOX

BYLAW NO. 1358.06

A BYLAW TO AMEND THE COMOX STREET AND TRAFFIC BYLAW, 2001

The Council of the Town of Comox, in open meeting assembled, enacts as follows:

1. Title:

This bylaw may be cited for all purposes as the "Comox Street and Traffic Bylaw Amendment No. 1358.06".

2. Amendment:

- (1) **DIVISION I - INTERPRETATION:** The Comox Street and Traffic Bylaw, 2001 is hereby amended as follows:

- (a) By deleting the definition of **Administrator** and replacing it with:

"Chief Administrative Officer means the Chief Administrative Officer of the Town and includes anyone authorized by Council to act on behalf of the Chief Administrative Officer;"

- (b) By replacing the definition of **Boulevard** with:

"Boulevard means that portion of a Highway between the curb or asphalt edge and the adjacent property line, and includes sidewalks and ditches;"

- (c) By replacing the definition of **Bylaw Enforcement Officer** with:

"Bylaw Enforcement Officer means

- (i) the person appointed by the Town of Comox to enforce bylaws;
- (ii) the Building Inspector, Engineering Manager, Corporate Officer and Traffic Officers of the Town of Comox; and
- (iii) members of the Royal Canadian Mounted Police.

- (d) By adding a definition for **Cycle** as follows:

"Cycle has the same meaning as in the *Motor Vehicle Act*;"

- (e) By adding a definition for **Cycle Lane** as follows:

(f) "**Cycle Lane** has the same meaning as in the *Electric Kick Scooter Pilot Project Regulation*;"

(g) By adding a definition for **Electric Kick Scooter** as follows:

"**Electric Kick Scooter** means a device that meets all of the criteria set out in section 3 [electric kick scooter criteria] of the *Electric Kick Scooter Pilot Project Regulation*;"

(h) By deleting the definition for **Public Works Superintendent** and replacing it with:

"**Engineering Manager** means the Engineering Manager of the Town and includes the Chief Administrative Officer, the Director of Operations, the Public Works Supervisor anyone authorized by Council to act on behalf of the Engineering Manager;"

(i) By adding a definition for **Motor Assisted Cycle (E-Bike)** as follows:

"**Motor Assisted Cycle (E-Bike)** has the same meaning as in the Motor Vehicle Act;" and

(j) By deleting the definition for **Responsible Official**.

(2) **DIVISION II – GENERAL REGULATIONS:** The Comox Street and Traffic Bylaw, 2001 is hereby amended as follows:

(a) By replacing the reference to Administrator in section 4.3 with "Chief Administrative Officer"; and

(b) By adding subsections 4.5 and 4.6 as follows:

"4.5 Closing of Highways

(a) The Engineering Manager is hereby authorized to close to traffic any Highway or any portion of any Highway, at such time and for such periods, and in respect of the class or classes of traffic or use as they may deem necessary.

(b) The Engineering Manager is hereby authorized to place and maintain, or cause to be placed or maintained, a sufficient barrier or barriers or other warnings to indicate the closure of a Highway, the manner in which vehicles may proceed, the speed limits which shall apply, or any other warnings or devices; and it shall be unlawful for any person to remove, interfere with or pass beyond such barrier, device, or warning, or to enter through such closed area, or to proceed in contravention of such devices or signs.

4.6 Road Use Permit

- (a) The Engineering Manager may, on application, issue a Road Use Permit for the use of a Highway in a manner otherwise prohibited by this Bylaw. The issuance of a Road Use Permit requires a minimum of:
 - (i) a completed application form stating the applicant's contact information, and the nature, location and timing of the proposed use to be undertaken;
 - (ii) a permit application fee as per the Fees and Charges Bylaw No. 2016;
 - (iii) cash security deposit or letter of credit as specified by the Engineering Manager;
 - (iv) a Certificate of Insurance naming the Town of Comox additionally insured under the general liability clause for \$5,000,000; and
 - (v) an approved Traffic Management Plan in compliance with the Traffic Management Manual for Work on Roadways as published by the Ministry of Transportation and Infrastructure.
 - (b) A Road Use Permit is not required for Highway closures necessitated by the Town of Comox.
- (3) **DIVISION III - Traffic Control Devices:** The Comox Street and Traffic Bylaw, 2001 is hereby amended as follows:
- (a) By replacing all occurrences of "Public Works Superintendent" with "Engineering Manager".
- (4) **DIVISION V - Vehicle Traffic:** The Comox Street and Traffic Bylaw, 2001 is hereby amended as follows:
- (a) By deleting the words "motor vehicle" from subsection 7.3(m).
 - (b) By deleting subsection 7.10 in its entirety.
 - (c) By replacing all occurrences of "Public Works Superintendent" with "Engineering Manager".
- (5) **DIVISION VI - Bicycle Traffic:** The Comox Street and Traffic Bylaw, 2001 is hereby amended as follows:
- (a) By replacing the DIVISION VI – Bicycle Traffic in its entirety with:

"8.0 DIVISION VI - Cycle, In-line Skate, Roller Skate, Skateboard, Scooter and Electric Kick Scooter Regulations

8.1 A person riding or rolling in, on or with Cycles, in-line skates, roller skates, skateboards, scooters and Electric Kick Scooters on a Highway:

- (a) must be in a Cycle Lane, if there is a Cycle Lane adjacent to the Roadway;
- (b) subject to paragraph (a), be as near as practicable to the right side of the Highway;
- (c) must not be on a sidewalk unless directed by a Traffic Control Device;
- (d) must not ride or roll abreast another person in, on or with Cycles, in-line skates, roller skates, skateboards, scooters and Electric Kick Scooters.

8.2 Electric Kick Scooter Requirements

A person must not operate an Electric Kick Scooter on a Highway unless the Electric Kick Scooter meets all of the provisions set out in the *Electric Kick Scooter Pilot Project Regulation*.

8.3 Motor Assisted Cycle (E-Bike) Requirements

A person must not operate a Motor Assisted Cycle (E-Bike) on a Highway unless the Motor Assisted Cycle (E-Bike) meets all of the provisions set out in the *Motor Assisted Cycle (E-Bike) Regulation*."

- (6) **DIVISION VII – ENFORCEMENT:** The Comox Street and Traffic Bylaw, 2001 is hereby amended as follows:

- (a) By adding the following offences to the table in subsection 9.3 Penalties:

Column 1	Column 2	Column 3	Column 4
Offence	Bylaw Section	Fine Amount	30-Day Fine Amount
Unauthorized stop in lane	7.3(m)	\$90.00	\$50.00
Obstruction of traffic	7.15	\$90.00	\$50.00
Ride on Highway contrary to Bylaw	8.1	\$60.00	\$30.00
Ride Electric Kick Scooter contrary to Regulation	8.2	\$60.00	\$30.00
Ride E-Bike contrary to Regulation	8.3	\$60.00	\$30.00

(b) By amending the following offences in the table in subsection 9.3 Penalties:

Column 1	Column 2	Column 3	Column 4
Offence	Bylaw Section	Fine Amount	30-Day Fine Amount
Stopping overtime	7.3 (o)	\$90.00	\$50.00
Park in loading zone with motor running	7.11 (d)	\$90.00	\$50.00

(c) By deleting the following offence in the table in subsection 9.3 Penalties:

Column 1	Column 2	Column 3	Column 4
Offence	Bylaw Section	Fine Amount	30-Day Fine Amount
Ride bicycle on sidewalk	8.0	\$60.00	\$50.00

3. Adoption:

READ A FIRST, SECOND and THIRD time this

16th day of July, 2025

ADOPTED this

day of , 2025

MAYOR

CORPORATE OFFICER