

TOWN OF COMOX
CLASS SPECIFICATION

CLASS TITLE: MAINTENANCE OPERATOR

NATURE AND SCOPE OF WORK

The duties and responsibilities will primarily involve:

- construction, installation, inspection, maintenance, cleaning and repairing of the Town's water distribution system, sanitary sewer collection system, storm water collection system and road infrastructure

as directed by the Public Works Foreperson.

TYPICAL DUTIES AND RESPONSIBILITIES

Typical duties and responsibilities include:

- Installation, maintenance, and repair of the Town's water distribution system, sewer and storm drainage systems, manholes, pumps, lift stations, roads and sidewalks.
- Installation of street signs.
- General road maintenance including installation of cold mix asphalt for road repairs and patching, crack sealing, etc.
- Water meter reading and recording.
- Service locates.
- Operation of snow removal equipment, single axle dump trucks, equipment for loading trucks when in the Public Works yard, asphalt roller, skid steer and street cleaning equipment.
- Ability to provide overtime in the event of emergencies, weather events or meet project limitations.
- Participates in rotational on call as required.
- Performs other duties relating to their position as may be required from time to time.

REQUIRED KNOWLEDGE AND SKILLS

- Completion of Grade 12 or equivalent
- At least 3 years experience in public works utilities, maintenance, and repair
- Sound knowledge of proper public works construction and maintenance practices related to potable water distribution, storm and sanitary collection systems, and road maintenance
- Ability to comprehend construction drawings and schematics
- Ability to use survey equipment
- Ability to interpret and apply Town bylaws, procedures, policies, engineering design standards and specifications

- EOCP Water Distribution Level 1 Certification or higher
- EOCP Wastewater Collection Level 1 Certification or higher
- Occupational First Aid Level 1
- Traffic Control Program Certificate
- Ability to work and deal with the public in a courteous manner
- Knowledge of WorkSafe BC Rules and Regulations
- Possess a valid Class 3 BC Driver's License complete with air brake endorsement
- Basic office computer skills
- Good interpersonal and communication skills
- Ability to work well as a member of a team and independently
- Ability to carry out the physical demands of the job

WORKING CONDITIONS

- Generally outdoor environment
- Regular travel to various sites around Town with occasional travel outside of Town
- Moderate to heavy physical activity
- Must be able to work outside of regular hours as required to meet deadlines and deal with emergency situations

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