



**TOWN OF COMOX**  
**Minutes of the Regular Council Meeting,**  
**held in Council Chambers on Wednesday May 15, 2024**

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**Present:** Mayor N. Minions  
Councillors S. Blacklock, K. Grant, C. Haslett,  
J. Kerr (electronically), M. Swift

**Absent:** J. Meilleur

**Staff Present:** J. Wall, Chief Administrative Officer  
S. Russwurm, Corporate Officer  
E. Henley, Director of Finance  
M. Kamenz, Director of Development Services  
G. Schreiner, Fire Chief

**Call to Order:**

The meeting was called to order at 5:00 p.m. with 11 members of the public in attendance.

Mayor Minions acknowledged that the Town of Comox is standing on the Unceded traditional territory of the K'omoks First Nation.

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**1. INTRODUCTION AND APPROVAL OF LATE ITEMS: NIL**

**2. ADOPTION OF AGENDA:**

**a. Adoption of Agenda**

**Adoption of Agenda**

*THAT the May 15, 2024, Regular Council Meeting agenda be Adopted.*

*(2024.191) -- CARRIED*

**3. DELEGATIONS:**

**a. Kurt Reimer, Tidal Cafe (Comox BIA): Updates on BIA initiatives**

**Comox Business in Action**

Kurt Reimer, representing the Comox BIA, discussed BIA initiatives, including the Town's Economic Development Strategy and Downtown Enhancement Action Plan and the BIA's request for the Town establishment of a Tourism Commission. Kurt also noted the BIA's support for more downtown business space, proposed bylaw changes for restaurant placements, and proactive industrial land development.

**b. Sarah Willie, Engineering Services (Comox Valley Regional District): Renewal of the Solid Waste Management Plan**

**Solid Waste Management Plan**

Sarah Willie, representing the Comox Valley Regional District, outlined the long-term vision for Comox Strathcona Waste Management Service including garbage and recycling programs, services, infrastructure, and policies for the next decade. Approved in 2013, the current plan needs renewal every ten years to adapt to changes.

**c. Patrick Moore, Owner: Development Variance Permit Application: DVP 23-12 (2080 Beach Drive)**

**2080 Beach Drive**

Patrick Moore, owner of 2080 Beach Drive, detailed the unique aspects of his property, and now wishes to add stairs and a shed roof that will improve access and drainage.

**4. ADOPTION OF MINUTES:**

**a. Regular Council Meeting Minutes**

**Regular Council Meeting Minutes**

*THAT the Minutes of the Regular Council Meeting, held in Council Chambers on Wednesday, May 1, 2024, be Adopted.*

(2024.192) -- CARRIED

**b. Special Council Meeting Minutes**

**Special Council Meeting Minutes**

*THAT the Minutes of the Special Council Meeting, held in Council Chambers on Wednesday, May 8, 2024, be Adopted.*

(2024.193) -- CARRIED

**5. COUNCIL COMMITTEE MINUTES AND REPORTS: NIL**

**6. CONSENT AGENDA:**

**a. Consent Agenda**

**Consent Agenda**

*THAT the Consent Agenda items as follows be received for information:*

- 1. *Alex Pawliuk: Wildfire Prevention and Suppression.*
- 2. *Lisa and Bruce Cooke: Food Trucks at Point Holmes.*
- 3. *Terrance James, Comox Valley Writers Society: Invitation to 60th Anniversary celebration.*
- 4. *Amy Yakimyshyn: sidewalk request above Blackfin Pub.*
- 5. *Margaret Buttner, Pacific Salmon Foundation: Proclamation Request - Wild Salmon Day in British Columbia on June 1st.*
- 6. *Bob Bowen: Comox Downtown Enhancement Action Plan.*
- 7. *Pete Chambers regarding the Comox BIA 2024 Annual General Meeting.*
- 8. *Harold Stevens: Memorial Plaque for Fisherman's Wharf boardwalk in memory of Stan Hagen.*

(2024.194) -- CARRIED

7. UNFINISHED BUSINESS:

- a. **RECONSIDERATION OF DEFEATED MOTION: Ken Price (Chief Councillor, K'ómoks First Nation): Request for Support and Partnership: Community celebration of National Indigenous People's Day.**

**National Indigenous People's Day**

*THAT the April 16, 2024, letter from Chief Councillor Price of the K'omoks First Nation, seeking partner support for National Indigenous People's Day, be received and that staff be authorized to allocate \$2500.00 as requested; and*

*THAT Mayor Minions engage in dialogue with Chief Councillor Price regarding Council's intention to review its approval policies for future grants and affirm that the Town is looking forward to working on a variety of projects.*

(2024.195) -- CARRIED

- b. **David Knubbly: Property zoning dispute**

**1723 Knight Road**

*Council discussed Mr. Knubbly's concerns regarding the rezoning of his property.*

- c. **Terrie Anderson: Installation of art on Lorne Hotel site**

**Lorne Hotel Art Work**

*THAT staff be directed to work with Terrie Anderson and the Fairbairn family to determine if a suitable alternate location can be found.*

(2024.196) -- CARRIED

8. SPECIAL REPORTS: NIL

9. BYLAW ADOPTIONS: NIL

10. NEW BUSINESS:

- a. **2023 Annual Report**

**2023 Annual Report**

*THAT the 2023 Annual Report, as contained in the May 15, 2024, Regular Council Meeting agenda, be received; and,*

*THAT the 2023 Annual Report be available for public inspection as per section 98(1)(b) of the Community Charter.*

(2024.197) -- CARRIED

- b. **Development Variance Permit Application: DVP 23-12 - 2080 Beach Drive**

**2080 Beach Drive**

*THAT Development Variance Permit DVP 23-12 for 2080 Beach Drive be issued subject to the Development Variance Permit Conditions listed in Schedule 1 of the May 15, 2024 Planning Report on DVP 23-12.*

(2024.198) -- CARRIED

- c. **CCL-003.03 Council & Employee Conference and Travel Policy**

**Travel Policy**

*THAT Council Policy No. CCL-003.03, Council and Employee Conference and Travel Policy, be approved as amended to incorporate Employees into the Policy, increase the Mayor's Minor Expense limit and add a section on reimbursement of unauthorized expenses.*

(2024.199) -- CARRIED

**11. NOTICES OF MOTION: NIL**

**12. CORRESPONDENCE:**

- a. **Luke Pendak (Parks Department, Town of Comox) - Proclamation & Light-Up Request - Pollinator Week June 17-23, 2024**

**Pollinator Week June 17-23**

*THAT the May 6, 2024, letter from Luke Pendak, Town of Comox Parks Department, requesting a proclamation and building light-up for Pollinator Week on June 17-23, 2024, be received and the request granted.*

(2024.200) -- CARRIED

- b. **Lee Everson, Administrator (Kumugwe Cultural Society) - Refinishing Totem Poles in Comox**

**Kumugwe Cultural Society**

*THAT the May 9, 2024, letter from Lee Everson, Administrator, Kumugwe Cultural Society, regarding the preservation of totem poles in the Town of Comox be received for information.*

(2024.201) -- CARRIED

**13. LATE ITEMS: NIL**

**14. REPORTS FROM MEMBERS OF COUNCIL:**

- a. **Councillor Grant**

Councillor Grant advised that he had nothing to report.

- b. **Councillor Blacklock**

Councillor Blacklock advised that he attended the Comox BIA Board meeting and added a reminder that the CV Substance Use Collaborative is planning an event on June 11.

- c. **Councillor Swift**

Councillor Swift advised that she attended the Filberg Heritage Lodge and Park Association AGM.

- d. **Councillor Haslett**

Councillor Haslett advised that he had nothing to report.

- e. **Councillor Kerr**

Councillor Kerr advised that attended the following:

- Ground-breaking ceremony for the new Courtenay Pump Station
- Met with Kye Bay residents

- f. **Mayor Minions**

Mayor Minions advised of the upcoming 19 Wing Comox Armed Forces Day and Air Show celebrating the 100th anniversary of the Royal Canadian Air Force (RCAF) on May 18th, and that she attended the following events:

- McHappy Days event in support of the Comox Valley Child Development Association
- Leadership meeting with K'ómoks First Nation and other municipalities to discuss possible locations for new sani-dump, speeding, bylaws for pet enforcement and shelter space.
- a meeting with the BIA regarding general communication
- Comox Valley Social Planning Society AGM
- Media presentation for upcoming open house at the Town of Comox Fire Hall to dedicate the new aerial ladder fire truck to John Marinus.

**17. RESOLUTION TO GO IN-CAMERA:**

**a. Exclude the Public**

**Exclude the Public**

*That the Public be Excluded from the In-Camera session of Council on Wednesday May 15, 2024 pursuant to the following sub-sections of section 90 of the Community Charter:*

*(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

(2024.202) -- CARRIED

**THE MEETING WAS CLOSED TO THE PUBLIC AT 6:16 P.M.**

**THE REGULAR COUNCIL MEETING RECONVENED AT 7:27 P.M.**

**18. RISE AND REPORT FROM IN-CAMERA: NIL**

**Adjournment:**

Regularly moved and seconded that the meeting adjourn at 7:27 pm

CARRIED

Certified correct pursuant to Section 97(1)(b) of the Community Charter.

  
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MAYOR

  
\_\_\_\_\_  
CORPORATE OFFICER