



TOWN OF COMOX
Minutes of the Regular Council Meeting,
held in Council Chambers on Wednesday April 17, 2024

Present: Mayor N. Minions
Councillors S. Blacklock, K. Grant, C. Haslett,
J. Kerr, J. Meilleur, M. Swift

Absent: Nil

Staff Present: J. Wall, Chief Administrative Officer
S. Russwurm, Corporate Officer
E. Henley, Director of Finance
G. Schreiner, Fire Chief

Call to Order:

The meeting was called to order at 5:00 p.m. with 5 members of the public in attendance.

Mayor Minions acknowledged that the Town of Comox is standing on the Unceded traditional territory of the K'omoks First Nation.

1. INTRODUCTION AND APPROVAL OF LATE ITEMS: NIL

2. ADOPTION OF AGENDA:

a. Adoption of Agenda

Adoption of Agenda

THAT the April 17, 2024, Regular Council Meeting agenda be Adopted.

(2024.152) -- CARRIED

3. DELEGATIONS: NIL

4. ADOPTION OF MINUTES:

a. Regular Council Meeting Minutes

**Regular Council Meeting
Minutes**

THAT the Minutes of the Regular Council Meeting, held in Council Chambers on Wednesday, April 3, 2024, be Adopted.

(2024.153) -- CARRIED

5. COUNCIL COMMITTEE MINUTES AND REPORTS:

a. Strategic Planning Committee Meeting Minutes

**Strategic Planning
Committee Meeting Minutes**

THAT the Minutes of the Strategic Planning Committee Meeting, held in Council Chambers on Wednesday, April 10, 2024, be Received.

(2024.154) -- CARRIED

6. CONSENT AGENDA:

a. Consent Agenda

Consent Agenda

- 1. *THAT the Consent Agenda items as follows be reviewed for information:*
 - a. *Raymond Morin, d'Esterre Seniors Centre Association: Thank you for grant.*
 - b. *Steve & Sandra Chambers: BC Assessment error.*
 - c. *James Warren, CVRD: Introduction to Strategic Housing Initiatives.*
 - d. *Rachel Blaney, MP: Stepping down from NDP.*
 - e. *Joanne Robertson: Request for yard waste drop-off site.*
 - f. *Ravi Kahlon, MLA: Bill 16 Legislation.*
 - g. *Todd Wallace, Macdonald Wood Park Society: Appreciation for Town Parks workers.*
 - h. *Bill Lawrence: Reinstatement of SFU Football Program: A Call for Support.*
 - i. *Nisa Johnston, City of Langford: Support for Bill C-277.*

(2024.155) -- CARRIED
- 2. *THAT Item e. (Joanne Robertson: Request for yard waste drop-off site) be removed from the Consent Agenda for discussion.*

(2024.156) -- CARRIED
- 3. *THAT Item d. (Rachel Blaney, MP: Stepping down from NDP) be removed from the Consent Agenda for discussion.*

(2024.157) -- CARRIED
- 4. *THAT Item g. (Todd Wallace, Macdonald Wood Park Society: Appreciation for Town Parks workers) be removed from the Consent Agenda for discussion.*

(2024.158) -- CARRIED
- 5. *THAT Item f. (Ravi Kahlon, MLA: Bill 16 Legislation) be removed from the Consent Agenda for discussion.*

(2024.159) -- CARRIED

7. UNFINISHED BUSINESS:

a. 2024 Council Funding Requests Updated

2024 Council Funding Requests Updated

- THAT Council receives the April 17, 2024, report from the CAO titled "2024 Council Funding Requests Updated" for information.*

(2024.160) -- CARRIED

b. Brian McKay (Comox Valley Citizens on Patrol) - Overview of the activities in Comox

Brian McKay - Comox Valley Citizens on Patrol

THAT Council approves \$4,700.00 in funding for the Comox Valley Citizens on Patrol (COPS) in 2024.

(2024.161) -- CARRIED

c. Dayna Forsgren (Comox Valley Coalition to End Homelessness) - Annual update and 2024 funding request

Comox Valley Coalition to End Homelessness

THAT Council approve \$40,000.00 in funding for the Comox Valley Coalition to End Homelessness for 2024.

(2024.162) -- CARRIED

d. Grant Funding Applications

Grant Funding Policy

THAT a letter be sent to all organizations receiving funding from the Town of Comox, informing them that Council intends to review its approval policies in the future.

(2024.163) -- CARRIED

8. SPECIAL REPORTS: NIL

9. BYLAW ADOPTIONS:

a. Rezoning Application RZ 23-5: Zoning amendment to permit a liquor store at 692 Anderton Road

692 Anderton Road

THAT Comox Zoning Amendment Bylaw No.1850.41 be Adopted.

(2024.164) -- CARRIED

10. NEW BUSINESS:

a. 2024 Tax Rate Setting

2024 Tax Rate Setting

1. *THAT Council approves the tax rate bylaw to be created with an increase in revenue of 5.47% for residential properties on the general municipal levy.*

(2024.165) -- CARRIED

2. *THAT Council approves the tax rate bylaw to be created with an increase in revenue of 5.00% for business properties on the general municipal levy.*

(2024.166) -- CARRIED

3. *THAT Council approves the tax rate bylaw to be created with an increase of 5.00% for light industrial properties on the general municipal levy.*

(2024.167) -- CARRIED

4. *THAT Council approves the tax rate bylaw be created with an Infrastructure Renewal Fund amount of \$51.70 to the average business property on the general municipal levy.*

(2024.168) -- CARRIED

b. UBCM Asset Management Planning Program - Grant Application

UBCM Asset Management Planning Program

THAT Council endorses submission of a \$50,000 grant application to the Union of BC Municipalities Asset Management Planning Program in order to obtain additional condition data on the Town's sanitary sewer system; and

THAT Council support the Town of Comox utilizing the Grant and providing overall Grant management, if the funding application is successful.

(2024.169) -- CARRIED

11. NOTICES OF MOTION: NIL

12. CORRESPONDENCE: NIL

13. LATE ITEMS: NIL

14. REPORTS FROM MEMBERS OF COUNCIL:

a. Councillor Blacklock

Councillor Blacklock advised that he had nothing to report.

b. Councillor Swift

Councillor Swift advised that she attended the Elected Officials Forum with a focus on Tourism.

c. Councillor Haslett

Councillor Haslett advised that he attended a Comox Nautical Days Festival meeting and noted that the Comox Nautical Days Committee is looking for new members.

d. Councillor Kerr

Councillor Kerr advised that he attended the following events:

- Parks and Trails Open House
- Elected Officials Forum with a focus on Tourism
- CVRD board meeting
- CVRD Sewage commission meeting
- CVRD Water commission meeting
- Association of Vancouver Island and Coastal Communities (AVICC) conference.

e. Councillor Grant

Councillor Grant advised that he attended the following events:

- Parks and Trails Open House
- Elected Officials Forum with a focus on Tourism
- CVRD board meeting
- CVRD Sewage commission meeting
- CVRD Water commission meeting.

f. Councillor Meilleur

Councillor Meilleur advised that she attended the Association of Vancouver Island and Coastal Communities (AVICC) conference.

g. Mayor Minions

Mayor Minions sent birthday wishes to YQQ Airport on their 20th Anniversary and advised that she attended the Association of Vancouver Island and Coastal Communities (AVICC) conference.

17. RESOLUTION TO GO IN-CAMERA: NIL

18. RISE AND REPORT FROM IN-CAMERA: NIL

TOWN OF COMOX - REGULAR COUNCIL MEETING MINUTES

Adjournment:

Regularly moved and seconded that the meeting adjourn at 5:50 p.m.

CARRIED

Certified correct pursuant to Section 97(1)(b) of the Community Charter.



MAYOR



CORPORATE OFFICER