

REGULAR COUNCIL MEETING AGENDA FOR WEDNESDAY SEPTEMBER 6, 2023

The Town of Comox respectfully acknowledges that we are standing on the Unceded traditional territory of the K'òmoks First Nation.

Meeting Location: Council Chambers, 1801B Beaufort Avenue, Comox

Call to Order: 5:00 p.m.

1. INTRODUCTION AND APPROVAL OF LATE ITEMS:

2. ADOPTION OF AGENDA:

a. [Adoption of the Agenda](#)

That the September 6, 2023 Regular Council Meeting agenda be Adopted.

3. DELEGATIONS:

(7) a. [Tim Ennis and Francoise Gervais \(Comox Valley Conservation Partnership\): development referrals agency](#)

(8) b. [Cory Schau: Support sewer/water connection and secondary suite](#)

4. ADOPTION OF MINUTES:

(9) a. [Regular Council Meeting Minutes](#)

That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday, August 9, 2023, be Adopted.

5. COUNCIL COMMITTEE MINUTES AND REPORTS: NIL

6. CONSENT AGENDA:

(14) a. [Consent Agenda](#)

That the Consent Agenda items as follows be received for information:

a. Darrell Tomkins, July 24, 2023, water conservation suggestion.

b. Mayor Brown, Cumberland, July 31, 2023, invitation to participate in UBCM meetings.

c. Verena Bryner, August 4, 2023, automated garbage collection concerns.

d. Roger Thomas, August 8, 2023, automated garbage collection concerns.

(14)

a. [Consent Agenda](#)

e. Julie Micksch, August 9, 2023, requesting an application update with regard to Aspen and Hector.

f. Pete Chambers - Comox BIA, August 10, 2023, support for strategic infill and redevelopment within downtown area.

g. Todd and Diane Hoskins, August 11, 2023, automated organic cart size.

h. Julian Benedict, August 17, 2023, automated garbage collection concerns

i. Margaret Simon & Kent Sharkey, Aug 21, 2023, concerned with lack of recycling depot.

j. Barb Kermod-Scott, August 23, 2023, Church St safety.

k. Danielle Shepherd, August 24, 2023, automated collection cart sizes during initial phase.

l. Kent Holland, August 28, 2023, automated garbage collection concerns.

m. Linda Stewart, August 30, 2023, automated garbage collection concerns.

7. UNFINISHED BUSINESS: NIL

8. SPECIAL REPORTS: NIL

9. BYLAW ADOPTIONS: NIL

10. NEW BUSINESS:

(31)

a. [Appointment of Financial Officer and Signing Authority](#)

1. *That Geoffrey Kreek be appointed as financial officer for the Town of Comox.*

2. *That Geoffrey Kreek be designated as having signing authority for the remainder of 2023.*

11. NOTICES OF MOTION: NIL

12. CORRESPONDENCE:

(34)

a. [Pete Chambers, President \(Comox BIA\): 2023 Halloween Parade and Mayor Tree Lighting](#)

TOWN OF COMOX

REGULAR COUNCIL MEETING AGENDA OF WEDNESDAY SEPTEMBER 6, 2023

- (35) b. [Valerie Greenlaw \(Royal Canadian Legion\): Remembrance Day Parade and flyby request](#)
1. *That the August 23, 2023 letter from Valerie Greenlaw of the Royal Canadian Legion Branch 160 Comox, requesting the Town's support for the annual Remembrance Day Ceremony and associated events be received and that permission be granted to:*
 1. *Restrict access to emergency vehicles only on Comox Avenue from Ellis Street to Nordin Street on November 11, 2023 between 10am and 11:30am*
 2. *Use the Town viewing stand and barricades*
 3. *Place No Parking signs on both sides of Comox Ave between Church and Port Augusta from 7:00am to 11:30am.*
 2. *That the Town of Comox is supportive of a flyby of RCAF Aircraft as low as 500 feet for the planned Remembrance Day Ceremony being held in Comox BC, for transit, practice and shows on November 11, 2023.*
- (36) c. [Roslyn Smith \(Grand Parade\): Request for a refund of rental fees for Spinnaker building and Gazebo](#)

13. LATE ITEMS:

14. REPORTS FROM MEMBERS OF COUNCIL:

15. MEDIA QUESTION PERIOD:

16. PUBLIC QUESTION PERIOD:

17. RESOLUTION TO GO IN-CAMERA:

- a. [Exclude the Public](#)

That the Public be Excluded from the In-Camera session of Council on Wednesday September 6, 2023 pursuant to the following sub-section of section 90 of the Community Charter:

(1)(c) labour relations or other employee relations.

18. RISE AND REPORT FROM IN-CAMERA:

ADJOURNMENT



CORPORATE OFFICER



REQUEST TO APPEAR AS A DELEGATION

RECEIVED

TOWN OF COMOX

1809 Beaufort Avenue Ph: (250) 339-2202 Email: town@comox.ca
Comox BC V9M 1R9 Fx: (250) 339-7110

04Aug2023

TOWN OF COMOX

REQUESTS TO APPEAR BEFORE COUNCIL OR THE STRATEGIC PLANNING COMMITTEE MUST BE SUBMITTED NO LATER THAN WEDNESDAY NOON, THE WEEK PRIOR TO THE MEETING.

Name(s) of person(s) speaking: Tim Ennis and Françoise Gervais		LOG: 23-295	REFER:	AGENDA: RCM 06Sept2023
Organization you are representing: Comox Valley Conservation Partnership		FILE: 0400-03	ACTION: MR	
Primary purpose of Organization: The Comox Valley Conservation Partnership brings together local community-based groups and other stakeholders to provide a coordinated				Number of members: 29 groups
Mailing address of Organization: PO Box 3462		Contact Name: Françoise Gervais		
		Phone: 2505339183		
City: Courtenay	Postal Code: V9N 5N5	Email: francoise@cvlandtrust.ca		
Subject matter: Development referrals agency				
Specific request of Council, if any (i.e., letter of support, funding): We have been working closely for many years now with the City of Courtenay, the Village of Cumberland and the Comox Valley Regional District but unfortunately we have not got yet the privilege to work with the city of Comox. We would like to propose to the council to become part of your official development referrals agency.				
Requested meeting and date: September 6, 2023		AV equipment required: power point		
Date of application: Aug 4, 2023	Signature of applicant: 		Print name: Françoise Gervais	

Please Note:

1. Regular Council and Strategic Planning Committee Meetings start at 5:00 p.m. Delegations are dealt with at the beginning of each meeting.
2. Maximum presentation time is 10 minutes including questions, unless previously approved by the Chair.
3. Presenters are to address Council or the Strategic Planning Committee, and not the audience.
4. All presentation materials/handouts must be submitted no later than Thursday noon, the week prior to the meeting. If the Friday prior to the meeting is a statutory holiday, then presentation materials must be submitted by Wednesday noon.
5. Please ensure that your cell phone is turned OFF during the meeting.



REQUEST TO APPEAR AS A DELEGATION

RECEIVED

TOWN OF COMOX

1809 Beaufort Avenue Ph: (250) 339-2202 Email: town@comox.ca
Comox BC V9M 1R9 Fx: (250) 339-7110

30 Aug 2023

TOWN OF COMOX

REQUESTS TO APPEAR BEFORE COUNCIL OR THE STRATEGIC PLANNING COMMITTEE MUST BE SUBMITTED NO LATER THAN WEDNESDAY NOON, THE WEEK PRIOR TO THE MEETING.

Name(s) of person(s) speaking: Cory Schau		
Organization you are representing:		
Primary purpose of Organization:		Number of members:
Mailing address of Organization:		Contact Name: cory schau
		Phone: [REDACTED]
City:	Postal Code:	Email:
Subject matter: [REDACTED] Lazo Rd Sewer/ water connection. Secondary suite request.		
Specific request of Council, if any (i.e., letter of support, funding): Support sewer/water connection Support by law amendment to allow secondary suite		
Requested meeting and date: Sept 6 2023		AV equipment required: no
Date of application: Aug 30 2023	Signature of applicant: 	Print name: Cory Schau

Please Note:

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- Maximum presentation time is 10 minutes including questions, unless previously approved by the Chair.
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- Please ensure that your cell phone is turned OFF during the meeting.

LOG: 23-320	REFER:	AGENDA: RCM 06Sept2023
FILE: 5340-01	ACTION: MR	

o - cfile 5340-01
Copies - Council
- JW/SA/SR/CD

Council and Strategic Planning Committee Meetings are public except where permitted to be closed pursuant to the Community Charter. Presentations at Council meetings are video recorded and available on the Town's website. Personal information you provide on this form is collected pursuant to Section 26 of the Freedom of Information and Protection of Privacy Act, and this form may be published in its entirety with public meeting agendas, which are also posted on the Town website.



TOWN OF COMOX
Minutes of the Regular Council Meeting,
held in Council Chambers on Wednesday August 9, 2023

- Present:** Mayor N. Minions
 Councillors S. Blacklock, K. Grant, C. Haslett,
 J. Kerr, J. Meilleur, M. Swift
- Absent:** Nil
- Staff Present:** J. Wall, Chief Administrative Officer
 S. Russwurm, Corporate Officer
 M. Kamenz, Director of Development Services
 G. Schreiner, Fire Chief
 S. Ashfield, Director of Operations

Call to Order:

The meeting was called to order at 5:02 p.m. with 13 members of the public in attendance.

Mayor Minions acknowledged that the Town of Comox is standing on the Unceded traditional territory of the K'omoks First Nation.

1. INTRODUCTION AND APPROVAL OF LATE ITEMS: NIL

2. ADOPTION OF AGENDA:

a. Adoption of the Agenda

Adoption of Agenda

That the August 9, 2023 Regular Council Meeting agenda be adopted.

(2023.256) -- CARRIED

3. DELEGATIONS:

a. Brian Perry: (Manor Park Strata Corporation): Development Variance Permit Application DVP 23-7 (2250 Manor Place)

2250 Manor Place

Brian Perry discussed the 2021 heat dome impacts and their need to prepare. He advised of the benefit of heat pumps and noted that they will do a pilot project if their DVP application is approved.

4. ADOPTION OF MINUTES:

a. Regular Council Meeting Minutes

RCM Minutes

That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday July 12, 2023, be Adopted.

(2023.257) -- CARRIED

5. COUNCIL COMMITTEE MINUTES AND REPORTS: NIL

6. CONSENT AGENDA:

a. Consent Agenda

Consent Agenda

- 1. That the Consent Agenda items as follows be received for information:
 - a. Naomi Radawiec, Brooklyn Elementary Grade 5/6 class, July 12, 2023, would like to see information signs and fencing around the Middens at Mack Laing Park.
 - b. Lisa Domae, North Island College, July 20, 2023, Build 2026 update.
 - c. Sarah Weber, C3 Alliance Corp, July 21, 2023, invitation to Resource Breakfast Series.
 - d. Anne Bank, National Defence, July 26, 2023, reply to the letter asking to examine the Comox Airport Zoning Regulations.
 - e. Jen Ford, UBCM, July 28, 2023, advising of Community Works Fund payment for 2023/2024
 - f. Jack & Kathryn Turner, July 28, 2023, automated collection concerns
 - g. Cindy Webb, Township of Spallumcheen, July 31, 2023, seeking support for no-cost recycling of certain plastic containers.
 - h. Jesse Ketler, CVRD, August 2, 2023, initiation of Regional Growth Strategy Bylaw amendment
 - i. Julia Jachimowicz, United Way BC, August 2, 2023, Proclamation request for United Way Campaign.
 - j. Jonas Woodrow, UBCM, August 2, 2023, Next Generation 911 Funding
(2023.258) -- CARRIED
- 2. That item a (Naomi Radawiec, Brooklyn Elementary Grade 5/6 class, July 12, 2023, seeking information signs and fencing around the Middens at Mack Laing Park) be removed from the consent agenda for discussion.
(2023.259) -- CARRIED

7. UNFINISHED BUSINESS:

a. 2022 Annual Report Adoption

Annual Report

That the 2022 Annual Report, as contained in the August 9, 2023 Regular Council Meeting agenda, be Adopted.
(2023.260) -- CARRIED

8. SPECIAL REPORTS: NIL

9. BYLAW ADOPTIONS: NIL

10. NEW BUSINESS:

a. CMHC Housing Accelerator Fund Application

Housing Accelerator Fund Application

- 1. THAT Council direct staff to submit a Housing Accelerator Fund Action Plan that includes the initiatives as generally outlined in the staff report dated August 9, 2023, along with all additional required documentation to the Canada Mortgage and Housing Corporation as the Town's application under the Housing Accelerator Fund program.

(2023.261) -- CARRIED

- 2. THAT Council authorize the Chief Administrative Officer to enter into any contribution agreements or amending agreements that may be required should the Town be approved for funding under the program.

(2023.262) -- CARRIED

b. Development Variance Permit Application: DVP 23-7 (2250 Manor Place)

2250 Manor Place

That Development Variance Permit DVP 23-7 for 2250 Manor Place be issued subject to the Development Variance Permit Conditions listed in Schedule 1 of the August 9, 2023 Planning Report on DVP 23-7.

(2023.263) -- CARRIED

c. CVRD Conveyance Project Nighttime Works

Conveyance Project

THAT Council delegate authority to administration to review and approve variances to Bylaw No. 1652 for construction at night for the CVRD Sewer System Conveyance Project if it aligns with the Traffic Management Strategy which was presented to the Comox Valley Sewage Commission on February 14, 2023 and attached to this report.

(2023.264) -- CARRIED

11. NOTICES OF MOTION:

a. Notice of Motion from July 12, 2023 RCM: Speed limit in Downtown Core (Councillor Kerr)

Speed Limit in Downtown

- That Administration be directed to prepare a report for Council that:
- 1. recognises the importance of safety to Comox residents and visitors;
 - 2. evaluates a reduction in the speed limit in Downtown Comox to 30 km/hr, effective November 1st, 2023; and
 - 3. provides recommendations on piloting a speed limit reduction in one residential neighbourhood to 30 km/hr, effective November 1st, 2023.

(2023.265) -- DEFEATED

[Opposed: Councillors SBlacklock CHaslett KGrant MSwift]

12. CORRESPONDENCE:

a. Artur Ciastkowski (Comox Valley Record): requesting Town to stop advertising with Meta

Comox Valley Record Advertising

That the July 16, 2023 letter from Artur Ciastkowski of the Comox Valley Record, requesting that the Town stop advertising with Meta platforms, be received for information.

(2023.266) -- CARRIED

- b. Linda Thomas (Filberg Heritage Lodge and Park Association): requesting the Filberg public washrooms be added to Town cleaning schedule**

Filberg Washrooms

That the July 26, 2023 letter from Linda Thomas of the Filberg Heritage Lodge and Park Society, requesting that the Filberg public washrooms be added to Town cleaning schedule, be received, and that the Filberg washrooms be maintained by Town staff.

(2023.267) -- CARRIED

- c. Myrna Logan (MIKI'SIW Metis Association): request for flag raising during Metis Week and Louis Riel Day**

Flag Raising - Metis Week

That the August 1, 2023 Flag Raising request for November 13-17, 2023 from the MIKI'SIW Metis Association be received, and that the request be granted.

(2023.268) -- CARRIED

- d. Pat Sloan, August 4, 2023: laurel spurge spreading from the golf course**

Larel Spurge on Golf Course

That the August 4, 2023 email from Pat Sloan, regarding laurel spurge on the Comox golf course grounds, be received and filed for information.

(2023.269) -- CARRIED

13. LATE ITEMS: NIL

14. REPORTS FROM MEMBERS OF COUNCIL:

- a. Councillor Blacklock**

Councillor Blacklock advised that he attended:

- the Nautical Days events,
- an information session regarding Peer Assisted Care Teams (PACT), and
- a Comox Valley Substance Use Collaboration meeting.

- b. Councillor Swift**

Councillor Swift advised that she attended a Filberg Heritage Lodge and Park Association board meeting.

- c. Councillor Haslett**

Councillor Haslett advised that he attended a meeting with Councillor Kerr and Tourism, Art, Culture and Sport Minister Popham regarding the application process for grants.

- d. Councillor Kerr**

Councillor Kerr thanked volunteers, producers and Town staff for all working to put on the Nautical Days festival. Councillor Kerr also advised that he attended the meeting with Tourism, Art, Culture and Sport Minister Popham regarding the application process for grants.

- e. Councillor Grant**

Councillor Grant advised that he attended:

- the Nautical Days festival,
- the Filberg Festival and
- a regional district in-camera meeting.

f. Councillor Meilleur

Councillor Meilleur advised that she attended:

- the meeting with Tourism, Art, Culture and Sport Minister Popham regarding the application process for grants; and
- a drought conditions and response call regarding the Tsolum River watershed.

g. Mayor Minions

Mayor Minions advised that she attended:

- a meeting with the CAO and Harbour Air regarding year-round operations, and
- an announced on Comox being the first bat friendly community on Vancouver Island.

Mayor Minions also advised of the upcoming Pride flag raising event and the first Pride Parade on August 26.

17. RESOLUTION TO GO IN-CAMERA:

a. Exclude the Public

Exclude the Public

That the Public be Excluded from the In-Camera session of Council on Wednesday August 9, 2023 pursuant to the following sub-sections of section 90 of the Community Charter:

(1)(c) labour relations or other employee relations; and

(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

(2023.270) -- CARRIED

THE MEETING WAS CLOSED TO THE PUBLIC AT 6:21 P.M.

THE REGULAR COUNCIL MEETING RECONVENED AT 7:12 P.M.

18. RISE AND REPORT FROM IN-CAMERA: NIL

Adjournment:

Regularly moved and seconded that the meeting adjourn at 7:12 p.m.

CARRIED

Certified correct pursuant to Section 97(1)(b) of the Community Charter.

MAYOR

CORPORATE OFFICER

RECEIVED

24July2023

LOG: 23-304	REFER:	AGENDA: RCM 06Sept2023
FILE: 5600-01	ACTION: MR	

Town of Comox – Administration

Subject:

FW: Water conservation

TOWN OF COMOX

Copies - Council
-JW/SR/CD/SA

From: Darrell Tomkins [REDACTED]
 Sent: Monday, July 24, 2023 9:46 AM
 To: Town of Comox – Administration <town@comox.ca>; council <council@comox.ca>
 Cc: Darrell Tomkins [REDACTED]
 Subject: Water conservation

Warning This E-Mail originated from outside The Town of Comox. *Please open with Caution*

Dear Town of Comox Council,

Today I was in Marina Park as the water was being emptied from the Water Park. I was informed that this is done once a week so that the water can be tested.

While I approve of ensuring that the water in which the children frolic in the heat, I think the Town could make come creative options to dumping the water on the parking lot where it flows directly into the marina. The lawn at Marina Park is watered regularly and intensively. It would be a wonderful example on addressing climate change issues such as drought to come up with a solution to flow that water back into the irrigation system.

We depend on out governments at all levels to seek solutions for our environmental crises of droughts, fires, floods. I would really appreciate hearing back about the possibility of recycling the water from the Water Park as one step towards sustainability.

Respectfully yours,
Darrell J. Tomkins

Darrell Tomkins

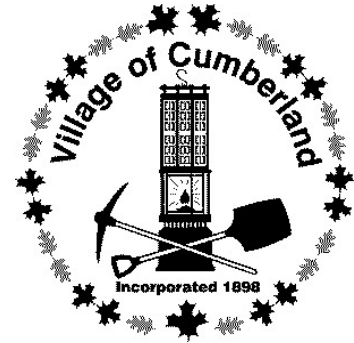
[REDACTED]
Comox, BC V9M [REDACTED]
[REDACTED]

09Aug2023

TOWN OF COMOX OFFICE OF THE MAYOR

LOG: 23-301	REFER:	AGENDA: RCM 06Sept2023
FILE: 0220-30	ACTION: MR	

Copies - Council
- JW



July 31, 2023

File No. 0390-UBCM

Mayor Nicole Minions and Council
Town of Comox
council@comox.ca

Dear Mayor Minions and Council,

The upcoming UBCM convention has provided Comox Valley elected officials with the opportunity to meet with Provincial cabinet ministers on topics of regionally importance. One of those interests is the transformation of the Island Coastal Economic Trust (ICET) to remove the legislated funding restrictions and fully capitalize the Trust.

The Village of Cumberland has requested meetings with the Minister of Jobs, Economic Development and Innovation, as well as the Minister of Indigenous Relations and Reconciliation to request that the Province transform the ICET into a financially sustainable regional development organization that is inclusive of, and led by First Nations and local government in Partnership with the Province.

I am writing to invite members of Comox, K'ómoks First Nation, and Courtenay Councils as well as the electoral area Directors to join us at these meetings to support the request for one-time capitalization to enable the Trust to sustain itself, as well as to align the ICET legislation with UNDRIP to provide First Nation governments a defined role in Trust governance. Our staff will reach out to the Town in early September once meetings have been confirmed and scheduled. In the meantime, you are welcome to contact Melissa Roeske, Legislative Services Coordinator at mroeske@cumberland.ca to confirm your Council members' interest in joining us at these meetings.

Yours sincerely,

A handwritten signature in black ink, appearing to be "V. Brown", written over a horizontal line.

Vickey Brown
Mayor

- c. Michelle Mason, Chief Administrative Officer, Village of Cumberland
Jordan Wall, Chief Administrative Officer, Town of Comox

PO Box 340, 2673 Dunsmuir Avenue, Cumberland, B.C. V0R 1S0 Tel (250) 336-2291 Fax (250) 336-2321
mayor.brown@cumberland.ca cumberland.ca

RECEIVED

04Aug2023

TOWN OF COMOX

LOG: 23-294	REFER:	AGENDA: RCM 06Sep2023
FILE: 5350-20/22	ACTION: MR	

o - cfile 5350-20/22-01
Copies - Council
-JW/SR/SA/KG/GK/CP

Verena Bryner

[REDACTED]
Comox, B.C.
V9M 2C1

August 1,2023

The Council,
Town of Comox,
1809 Beaufort Avenue,
Comox, B.C.
V9M 1R9

Re: New Garbage Pick-up in 2024

Dear Members of the Council,

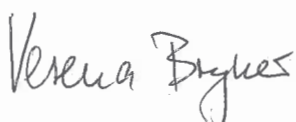
I have viewed the new giant garbage containers at the Comox Recreation Centre and have subsequently read all the information regarding the garbage reorganization on your website. It gives me some comfort to know that we will have the option to choose smaller containers – it would have been an incentive to householders to provide everyone with smaller containers in order to emphasize that we need to reduce our garbage and recycle. It will be a challenge to many retired householders to move the large containers to the curb and in some instances to find suitable storage space.

My question is: How are the garbage trucks to access the containers when there is now solid parking on Church Street due to the lack of parking in downtown and with the increased traffic from the Taphouse? My pickup has been missed on a few occasions due to parked vehicles outside my property. I would ask you to make the stretch on Church Street from Buena Vista to the end of the golf course, as it is on the opposite side of the road, a NO PARKING zone. This way the driveways and curbs of the properties along that stretch could be left free.

The changing pick up rotation, due to statutory holidays, is a nuisance as people do not always follow the calendar and bins are being left out, which is unsightly. Surely there could have been a different solution, i.e. half the crew gets Fridays off and half the Mondays, on a rotational basis.

I hope you will give these questions some consideration and tweak the plans since we are in a try-out phase.

Thank you.



o - cfile 5350-20/22-01
Copies - Council
-JW/SR/SA

LOG: 23-297	REFER:	AGENDA: RCM
FILE: 5350-20/22	ACTION: MR	06Sept2023

RECEIVED

14Aug2023

Town of Comox – Administration

TOWN OF COMOX

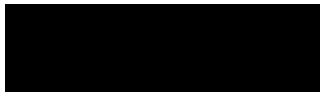
From: Joyce Hallowell [REDACTED]
Sent: August 13, 2023 1:20 PM
To: Town of Comox – Administration
Subject: Spinnaker West

Warning This E-Mail originated from outside The Town of Comox. *Please open with Caution*

For attention of Mayor and Council:

Please be advised that in respect to correspondence sent to you by Roger Thomas, Roger is not on Spinnaker West Council nor does he represent the residents.

Joyce Hallowell,
President,
Spinnaker West Strata Council



Town of Comox – Administration

From: Roger Thomas [REDACTED]
Sent: August 7, 2023 4:03 PM
To: Town of Comox – Administration
Cc: Joyce Hallowell; mark
Subject: Town of Comox 'Multi-Dwelling Automated Curbside Collection Notice'

Warning This E-Mail originated from outside The Town of Comox. *Please open with Caution*

To the Mayor and Council at The Town of Comox.

I am forwarding a copy of certain correspondence between ourselves, Roger and Isabel Thomas, residents of Spinnaker West, [REDACTED], Comox, BC and Joyce Hallowell, Spinnaker West Strata Council, Chair, regarding the July 12, 2023 Town's advisory 'Multi-dwelling Automated Curbside Collection Notice'.

****Correspondence chain removed from agenda version**

To summarise, the correspondence relates to the arrogant, ill considered and autocratic determination to transition to a new curbside service.

You will see from the following that several valid concerns have been mooted.

It should be noted that Spinnaker West is a Senior Citizen multi-dwelling complex whose residents are unaccustomed toand possibly physically unable to....safely handle the proposed carts in any weather conditions.

You should also be reminded that Comox does experience inclement weather conditions....a sometimes challenge in a motor vehicle. The concept of physically manoeuvring a cart through snow and ice conditions on foot is foolhardy in the extreme.

Therefore, I request you review and cancel the proposed transition.

Sincerely yours,

Roger and Isabel Thomas. Residents [REDACTED], Comox.

Town of Comox – Administration

TOWN OF COMOX

Subject: FW: Request for Update on 941 Aspen and 2077 Hector Road

LOG: 23-302	REFER:	AGENDA: RCM 06Sept2023
FILE: 3360-20/23	ACTION: MR	

From: Julie Micksch [REDACTED]
Sent: Friday, August 4, 2023 11:07 AM
To: council <council@comox.ca>
Subject: Fwd: Request for Update on 941 Aspen and 2077 Hector Road

Copies - Council
- JW/MK/SR

Warning This E-Mail originated from outside The Town of Comox. *Please open with Caution*

Dear Town of Comox Council,

I am forwarding this brief note I sent to Mr. Clifton of Highstreet Ventures as there have been no new updates to the website associated with proposed development properties 941 Aspen and 2077 Hector Roads. If there is any information that can be shared with regard to the status of Highstreet Ventures' applications, it would be much appreciated by the residents of Hector, Aspen and adjacent communities.

Respectfully,

Julie Micksch, RBTech, BSc

----- Forwarded message -----

From: Julie Micksch <[REDACTED]>
Date: Fri, Aug 4, 2023 at 10:58 AM
Subject: Re: Request for Update on 941 Aspen and 2077 Hector Road
To: Hector Aspen <hectorandaspen@gohighstreet.ca>
Cc: Town of Comox – Administration <town@comox.ca>

Hello Mr. Clifton, Development Manager, Highstreet Ventures
CC: Town of Comox Planning Department

I'm hoping that you can give me an update on the planning proceedings at 941 Aspen and 2077 Hector Roads. I went to the website today and have not noticed any new announcements or documents related to these properties. I am aware that the Wetland Hydrologist , Nicole Wright, Ph.D., P.Geo., PWS, who was recommended by the Society of Wetland Scientists, was not contacted for the wetland buffer assessment at 2077 Hector Road. I'm assuming that Highstreet hired a Qualified Environmental Professional that will meet similar standards and is qualified to assess wetland hydrology and buffers under the discipline standards and certification required for such assessments by the College of Applied Biology especially since this wetland has been identified as a red-listed community type.

As well, has there been a date set for the Amendment and Rezoning Open House for these properties. If so, when will it be announced and the approximate date?

Thanks in advance for your time and transparency in response to my questions.

Cheers, Julie Micksch, RBTech

--

Julie Micksch
Comox, BC

10Aug2023

TOWN OF COMOX

LOG: 23-303	REFER:	AGENDA: RCM 06Sept2023
FILE: 3200-01	ACTION: MR	

August 7, 2023

Town of Comox
Mayor and Council
1809 Beaufort Avenue
Comox, BC V9M 1R9

o - cfile
Copies - Council
- JW/MK/SR/CD

RE: Importance of Downtown Infill and Redevelopment

Dear Mayor and Council,

On behalf of the Comox BIA (BIA) Board of Directors, I am writing in response to recent referrals from the Town of Comox relative to new development projects within or surrounding the BIA boundaries.

While the BIA will not formally support or reject select projects, we wish to thank you and your staff for continuing to include the BIA for information purposes in the review process of a given application. However, the BIA has reviewed the recent Town of Comox Development Application Process Review Report which notes that "housing supply throughout the Town can and must densify to ensure not only housing options, but housing affordability."

With that, we do wish to convey our support around the importance of strategic infill and redevelopment within the downtown area. As is outlined in the Comox BIAs 2023 – 2026 Strategic Business Plan, the BIA views densification and infill as an enabler of investment models and downtown vibrancy. Short and long-term consideration and visioning for the future of the downtown area is critical to achieving long term sustainability in the housing supply, and new commercial and related public investments that the Town will need to consider over the coming decades. Additional investment, focus on the identification of potential properties that are suitable for increased densification, providing addition mixed housing options along with local amenities in the core are key components and the single biggest and best strategy for the downtowns long term social and economic vibrancy.

We look forward to participating in the Economic Development Strategy and Downtown Enhancement Action Plan process, and in time the OCP renewal process and thank you for your continued interest in downtown Comox.

Warm regards.



Pete Chambers
Comox BIA President

Comox Business in Action
P.O Box #1624, RPO Stn A, Comox BC V9M 8A2
comoxbia@gmail.com | info@downtowncomox.com

11Aug2023

Town of Comox – Administration

TOWN OF COMOX

From: Todd Hoskins [REDACTED]
Sent: August 11, 2023 2:24 PM
To: Town of Comox – Administration
Cc: Diane Hoskins
Subject: Request additional Organics bin

LOG: 23-305	REFER:	AGENDA: RCM 06Sept2023
FILE: 5350-20/22	ACTION: MR	

Warning This E-Mail originated from outside The Town of Comox. *Please open with Caution* Copies - Council
- JW/SA/KG/GK/CD

Dear Comox Mayor and Council,

We are requesting that we be allowed to procure an additional 360L Organic waste bin for our property.

We already mulch our lawn clippings, but we have a 0.42 acre lot with significant large mature vegetation including 2 beech trees, 2 arbutus trees that shed bark and leaves year round, 2 ornamental cherry trees, 3 apple trees, a large evergreen magnolia that drops massive leaves year round, other magnolias, 10 rhodos and azaleas, maples, hedges, an ironwood, several evergreen trees that shed branches and needles plus multiple other large trees of unknown species.

My wife and I maintain the yard ourselves and collect about 17-22 cans/bags of yard waste per week for a couple months each Spring and Fall and then about 5-11 cans during the rest of the year.

We would like to maintain a clean yard so that we can enjoy the manicured sunken flower garden incorporated into the landscape, reduce pest and wildlife attractions, and minimize fire hazards.

Our home has a secondary suite so we should be receiving a second 120L Organic container. However, after viewing the containers on display at the Mall, and doing some math, we concluded we will need at least one additional 360L container to accommodate the amount of plant matter our yard produces on a weekly basis in addition to our family's normal household organic waste.

Please allow us to procure an additional or larger second Organic container at the earliest opportunity.

Regards,

Todd and Diane Hoskins
[REDACTED] Comox

LOG: 23-307	REFER:	AGENDA: RCM 06Sept2023
FILE: 5350-20/22	ACTION: MR	

RECEIVED

17August2023

Town of Comox – Administration

TOWN OF COMOX

Subject: FW: extra green bin o - cfile 5350-20/22-01
Copies - Council
-JW/SR/CD/SA/GK

From: JULIAN BENEDICT [REDACTED]
Sent: Wednesday, August 16, 2023 11:26 AM
To: Nicole Minions <NMinions@comox.ca>; Steve Blacklock <sblacklock@comox.ca>; K Grant <kgrant@comox.ca>; Chris Haslett <chaslett@comox.ca>; Jonathan Kerr <jkerr@comox.ca>; Jenn Meilleur <jmeilleur@comox.ca>; m swift <mswift@comox.ca>
Subject: extra green bin

Warning This E-Mail originated from outside The Town of Comox. *Please open with Caution*

Hi everyone,

I've received the overview on the new automated bin system. I suspect you'll get this question from a lot of people so perhaps you can help us?

Putting aside the reduced garbage pick up which is a shame, the only other issue for us (and probably most around us) is getting just 1 bin for gardening waste.

Most people work in the garden over a weekend and collect 2, 3, 4 or 5 huge collections of stuff at once, as opposed to 'puttering' - perhaps council would consider offering a sliding scale purchase price to make it most affordable to get 1 extra green bin if needed, and then escalate the pricing after that.

The challenge is that keeping the gardening waste covered keeps the weight down from rain water and reduces spillage during windy days. If we need to move garden waste from old bins to the new one once empty each week, it becomes a real challenge for people's backs in an elderly community.

I get wanting to reduce use, but I'm not sure the garden waste bin limitation was fully considered. Hope you can offer a super reasonable price on 1 additional green bin, as analytics based on home size is not necessarily going to reveal the full picture.

Warmly,
Julian

[REDACTED]

Town of Comox – Administration

TOWN OF COMOX

From: Margaret Simon [REDACTED]
Sent: August 19, 2023 12:23 PM
To: Town of Comox – Administration
Subject: TO THE COUNCIL: recycling depot in Comox?

LOG: 23-308	REFER:	AGENDA: RCM 06Sept2023
FILE: 5380-30	ACTION: MR	

Warning This E-Mail originated from outside The Town of Comox. *Please open with Caution*

Hello councillor & mayor,

Will Comox be getting another recycling depot, like the one we sadly lost in August of 2022 (on Anderton)?

The cute little depot in the mall is better than nothing at all, BUT one needs a cell phone to use it. My spouse-man and I were quite ticked-off to find this out when we walked there with 2 bags of cans in our bike cart. We were UNable to make use of the cute little depot, as a result.

Since our town is very soon going to become a city, with all kinds of retirees moving here due to the glut of construction that's happening, Comox will REALLY be needing an actual depot. Hold on... most retirees are more interested in watering their lawns and having it cut with gas mowers & gas trimmers than recycling, if MY neighborhood is representative of Comox (which it probably is). However, the current bunch of Comoxonites who care about the environment, would truly appreciate another full-service depot.

Thanks for reading.

Margaret Simon & Kent Sharkey

Address: [REDACTED]
Answering machine: [REDACTED]

LOG: 23-310	REFER:	AGENDA: RCM
FILE: 5960-20	ACTION: MR	06Sept2023

RECEIVED

23Aug2023

Town of Comox – Administration

TOWN OF COMOX

From: barbara kermode-scott [REDACTED]
Sent: August 22, 2023 10:47 PM
To: comoxgolfclub@gmail.com; Town of Comox – Administration; Nicole Minions; Craig Perry
Subject: Safety on Church Street - more of a concern than ever before

Warning This E-Mail originated from outside The Town of Comox. *Please open with Caution*

Hi,

I'm writing because I parked my car on Church Street this week, across from the entrance to Queens Ave. I was worried about doing this as golf balls regularly land the wrong side of the fence from the golf course. I ignored my fears. Then, sure enough, as soon as I got into my car, around 11 am on Monday, a golf ball hit the roof of my car. Two Edgett employees saw what happened and came over to make sure I was alright. I was, luckily.

I'm reporting this incident today because Church Street is much busier than it ever was in the past and it's time for something to be done before someone is hurt.

There are workers stood on Church Street directing traffic and undertaking repairs, and they could be hit. There are small children brought in groups down Church Street. They could be hit. There are seniors from the patio homes in the area walking slowly down Church Street with their walkers. They could be hit. There are also all the other pedestrians on Church, cyclists, customers of the Taphouse, bakery and cannabis stores, and drivers passing this way or parking vehicles beside the fence. Anyone could be hit by a stray ball.

It's time to protect everyone using Church Street, before there is an awful accident. These balls land with great force when they come over the fence. They are not gently tapped over. They are hit from a distance away and land fast and hard.

I'm relieved that on Monday the golf ball hit my car and not me.

This isn't the first time that this has happened. I have had other golf balls hit my car as I drove down Church. Sometimes I've seen them hit the road as I'm walking along Church.

Now the Town has erected parking signs along the fence on Church Street bordering the golf course, there are likely to be more cars damaged than were at risk previously, and there's more risk to drivers parking there.

There's also an urgent need to keep Edgett and Town workers safe as they undertake the Queens Avenue repairs.

I understand that the Town of Comox and Comox Golf Club know about the frequency of golf balls leaving the golf course. In the past, no action has been taken to prevent this from happening. In the past, Church Street was fairly quiet. It's anything but that now, from dawn to dusk. Ignoring this problem is like playing Russian roulette. One day someone will be hurt.

PLEASE, consider what you might do (higher fencing? netting??) to prevent a serious accident.

Barb Kermode-Scott
[REDACTED]

Mayor and Counsel Aug 23, 2023

My name is Danielle Shepherd and I live at [redacted] St Comox, B.C.

Thank you for taking the time to read this letter and hopefully to address my concerns.

I totally agree with the automated waste collection system. What I don't agree with is the size of the bins which we are to receive and use for six months before being allowed to change.

I have enclosed a photo of my weekly contribution

-2-
to the waste collection. My Blue Box is about the same in quantity.

I live in a small duplex and definitely will not be able to accommodate the 360L or even the 240L. Therefore, if I'm made to use these for the six months, then I will have no choice but to park them at the curb in place of a car. I see no other solution.

I truly hope you will be able to assist me in this matter.
Sincerely,
Danielle Shepherd.

P.S. I never received your letter but found out about it from a neighbour

RECEIVED

24Aug2023

TOWN OF COMOX

Sept 6, 2023 RCM Agenda

LOG: 23-314	REFER:	AGENDA: RCM
FILE: 5350-20/22	ACTION: MR	06Sept2023

o - cfile 5350-20/22-01

Copies - Council

- JW/SR/KG/SA/GK

From: Danielle Shepherd [REDACTED]
Subject: [REDACTED]
Date: August 22, 2023 at 11:14 AM
To: Danielle Shepherd [REDACTED]

DS



*Sometimes more
depending on season*

Sent from my iPhone

From: Danielle Shepherd [REDACTED]

Subject:

Date: August 23, 2023 at 11:48 AM

To: Danielle Shepherd [REDACTED]



28 August 2023

Comox BC

RECEIVED

28Aug2023

TOWN OF COMOX

LOG: 23-316	REFER:	AGENDA: RCM 06Sept2023
FILE: 5350-20/22	ACTION: MR	

o - cfile 5350-20/22-01
Copies - Council
- JW/SR/SA/KG/CP/GK

To the Town of Comox Mayor and Council

Re: Automated Curbside Collection

I have been a resident of Comox since September 1996. I have enjoyed the home and yard waste services offered by the town (and paid for by me in my yearly property taxes) in that entire time. I definitely have a problem with what you are currently proposing for garbage and yard waste services for the future. Did I miss the Town meeting on the current proposal? I never saw a notice of a briefing anywhere.

I have seen the "new" bins at the Rec Center, they are so large that, if I filled the "Organics" (Yard Waste) bin with my normal four to five garbage cans of yard waste, I, at 81 years, would most likely suffer a health problem in the attempt to place it at curb side.

As it currently stands, you are attempting to reduce the current excellent service to a mere shadow of itself for an unknown increased cost to your residents. From council minutes of 06 Jun 2023: " It is not expected that there will be significant cost differences for the Town of Comox residents for the system compared to what they are paying for now." You are proposing to adopt a system for which the costs are unknown. This appears to be very bad planning and could be exceptionally costly for the residents of Comox.

What were the other proposals you received? Is Emterra the only one from whom you received a proposal? Are you going to have some service for the four-foot bundles of tree and bush pruning waste?

What is "best practice" already successfully operating in other jurisdictions? Do those "other jurisdictions" have the exact same conditions as Comox? Are we comparing apples to apples when you talk about other jurisdictions? What is the length of the growing season for each comparison; what is the volume of lawn clippings and other pruning/weeding waste for each comparison; what about lot size comparisons, what about comparing the maturity of established growth versus bare lots? I could go on, but all I wish to say here is don't argue "other jurisdictions" if they aren't exactly comparable to our situation.

Your whole process appears to be secretive and not transparent. And, when you are talking services provided for dollars charged, don't rely on those who just graduated from urban studies, talk to, and listen to us "old timers" who've been around a while and know what a mature yard produces in waste in any given week/month/year when cared for properly.

Communicate with us, tell us what the facts are and then let us make the decision in a referendum.

J. A. Kent Holland, M.Ed. (Capt. retired)

Phone: [redacted] Email: [redacted]

Town of Comox – Administration

Subject: Carts

RECEIVED

30Aug2023

TOWN OF COMOX

LOG: 23-319	REFER:	AGENDA: RCM 06Sept2023
FILE: 5350-20/22	ACTION: MR	

o - cfile 5350-20/22-01
 Copies - Council
 - JW/SR/SA/KG/GK/CP/CD

From: Linda Stewart [REDACTED]
 Sent: Wednesday, August 30, 2023 9:13 AM
 To: council <council@comox.ca>
 Subject: Carts

Warning This E-Mail originated from outside The Town of Comox. *Please open with Caution*

Hello All,
 I have some concerns regarding the suggested size of carts.
 I am looking at my current containers for garbage, compostables and recycling and comparing them to the cart size suggested for me. The carts are way more than I need.
 I am a senior living by myself in a stand alone home.
 I use a lawn service so they take materials away when they are done.
 I am a small woman with knee problems.

I am requesting three of the smallest size carts- 120 L.

I hope you will consider my request before you deliver at my address.

Respectfully,
 Linda Stewart

Linda Stewart
 [REDACTED]
 Comox
 [REDACTED]

Sent from my iPhone

To: Mayor and Council	File: 0550-20, 1940-20
From: Cammy Dallamore, Corporate Coordinator	Date: September 1, 2023
Subject: Financial Officer Appointment and Signing Authority	

Prepared by:  Cammy Dallamore, Corporate Coordinator	Supervisor:  Shelly Russwurm, Director of Corporate Services	Financial Approved: N/A	Report Approved:  Jordan Wall, CAO
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RECOMMENDATION(S) FROM THE CHIEF ADMINISTRATIVE OFFICER:

1. That Geoffrey Kreek be appointed as Financial Officer for the Town of Comox.
2. That Geoffrey Kreek be designated as having signing authority for the remainder of 2023.

PURPOSE

To designate a Financial Officer for the Town of Comox on a temporary basis, as well as designate a replacement signing authority until the end of 2023.

STRATEGIC PLAN LINKAGE

Strong governance and administration, as well as financial management and accountability, are identified as core services provided by the Comox Town Council. Meeting legislative requirements and adhering to Town policies contribute to an effective and efficient governing body.

BACKGROUND

Due to extended leave of the current Financial Officer, it is recommended that the current Deputy Chief Financial Officer be appointed as Financial Officer for the Town to ensure continuity in the position until such time that a new Chief Financial Officer is appointed.

ANALYSIS/ISSUES/IMPLICATIONS

a. Applicable Policies and Legislation

Section 146 and Section 149 of the *Community Charter* require that a municipal officer position be assigned the responsibility of financial administration.

b. Legal

The presence of a dedicated Financial Officer ensures better compliance with statutory responsibilities, and allows for more efficient execution of these responsibilities, reducing the risk of non-compliance with laws and regulations.

The absence of a Financial Officer may compromise the Town's financial stability, affecting budgeting, financial reporting, and investment decisions. This could have significant repercussions for the Town's financial health.

The legal risks associated with not appointing a Financial Officer include non-compliance with statutes and regulations, financial reporting violations, misuse of funds, contractual disputes, audit findings, liability for financial advice, and challenges to public accountability. To mitigate these risks, it is essential for the Town to carefully consider the benefits of having a dedicated Financial Officer and the potential legal consequences of not doing so.

c. Financial

There are no financial implications beyond what has already been submitted in the 2023 operating budget.

d. Intergovernmental

The presence or absence of a dedicated Financial Officer can influence the Town's interactions with higher levels of government, impact the management of government grants and financial transfers, affect inter-municipal collaboration, and have repercussions on audits, economic development, and the broader regional context.

e. Public Relations

The Town currently has a posting out for Director of Finance and once this position is filled the successful applicant will be appointed as Financial Officer.

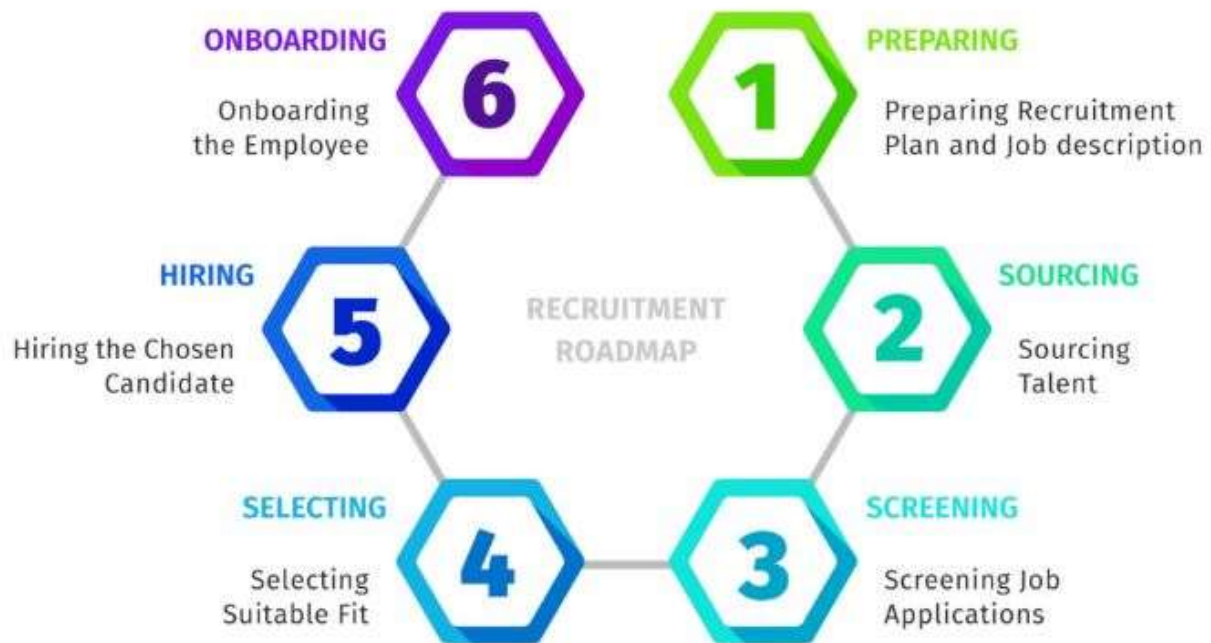
Appointing a Financial Officer demonstrates a commitment to responsible fiscal management, which can enhance the Town's reputation and maintain trust among residents and stakeholders.

GOVERNANCE CONSIDERATIONS

What are the key responsibilities of the Financial Officer within the municipality?

The Financial Officer has several key responsibilities, including receiving and managing all municipal funds, investing them in authorized investments, and overseeing their expenditure as authorized by the council. Additionally, they are responsible for maintaining accurate financial records, safeguarding municipal assets, and supervising all financial matters within the municipality.

What are the timelines and steps involved in hiring a Financial Officer?



- 2** The job posting for the Director of Finance position was advertised on August 18, 2023. Due to recruitment challenges in attracting the right candidates, the application deadline has been left open-ended. An open-ended deadline allows more potential candidates to apply, as they don't feel rushed or pressured to submit their applications quickly. This can result in a larger and more diverse pool of applicants.
- 3** To date, the Town has received 11 submissions, of which no more than five are from within Canada.
- 4** Upon compiling a shortlist, the ideal outcome is that we can place someone in the position within a three-month timeframe.
- 5**

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23Aug2023

TOWN OF COMOX



LOG: 23-311	REFER:	AGENDA: RCM 06Sept2023
FILE: 8100-20	ACTION: MR	

o - cfile
Copies - Council
- JW/SR/CD/SA/GS

August 23, 2023

Mayor and Council
Town of Comox
1809 Beaufort Avenue
Comox, BC V9M 1R9

RE: Requested Road Closures – Halloween Costume Parade and Mayor Tree Lighting and Winter Market

Dear Mayor and Council,

On behalf of the Comox BIA Board and members, I wish to express our gratitude for your financial and in-kind commitment for the 2023 Halloween Costume Parade and Mayor Tree Lighting and Winter Market events this fall and winter. We are underway with planning and are excited to bring the community together to celebrate through these events once again.

At this time, we would like to request the following:

- **Monday October 31** – Halloween Costume Parade
 - We are seeking permission to use the old Lorne site for the event activities, and not close streets to traffic
- **Friday November 24** – Mayor Tree Lighting and Winter Market
 - Comox Avenue from Port Augusta Street to Nordin Street
 - 12:00 pm to 8:00 pm

We will reach out directly with your Public Works team relative to the tree installation and holiday decoration installation timing.

Please do not hesitate to contact us if you have any questions.

Thank you,

A handwritten signature in black ink, appearing to read "Pete Chambers".

Pete Chambers
President, Comox BIA Board of Directors

Comox Business in Action
P.O. Box #1624, RPO Stn A, Comox BC V9M 8A2
downtowncomox.com | comoxbia@gmail.com



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23Aug2023

TOWN OF COMOX

Royal Canadian Legion #160

1825 Comox Ave, Comox BC
V9M 3M3
Tel:250-339-2022
Fax:250-339-2022
email:branch160office@comoxlegion.ca

23 August 2023

Mayor Nicole Minions
Town of Comox
1809 Beaufort Ave
Comox BC V9M 1R9

LOG: 23-312	REFER:	AGENDA: RCM 06Sept2023
FILE: 0230-20	ACTION: MR	

o - cfile
Copies - Council
- JW/SR/CD/SA/GS

Mayor Minions and Council:

In anticipation of the upcoming Poppy Campaign we once again request your permission to hold our annual Remembrance Day Parade on Saturday, 11 November 2023.

We respectfully request the use of Comox Ave for the following:

- (a) Block off Comox Ave from Ellis to Nordin, 10:00 am to 11:30 am for the Remembrance Day Parade and Ceremonies, for which we require the road permit.
- (b) Use of reviewing stand and barricades
- (c) Permission to put up no parking signs on both sides of Comox Ave between Church and Port Augusta from 7:00 am to 11:30 am

We further respectfully request a letter drafted to the Branch approving a flyby by the RCAF with the following wording to be included:

“The Municipality of Comox, British Columbia Canada is supportive of a flyby by RCAF Aircraft as low as 500 feet for the planned Remembrance Day Ceremony being held in Comox BC Canada, for transit, practice and shows on November 11, 2023”

Your attention to this request is very much appreciated and we look forward to your reply.

Yours in Comradeship

Valerie Greenlaw
Poppy Chair
Royal Canadian Legion Branch 160 Comox



REQUEST TO APPEAR AS A DELEGATION

TOWN OF COMOX

1809 Beaufort Avenue Ph: (250) 339-2202 Email: town@comox.ca
Comox BC V9M 1R9 Fx: (250) 339-7110

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21Aug2023

TOWN OF COMOX

REQUESTS TO APPEAR BEFORE COUNCIL OR THE STRATEGIC PLANNING COMMITTEE MUST BE SUBMITTED NO LATER THAN WEDNESDAY NOON, THE WEEK PRIOR TO THE MEETING.

Name(s) of person(s) speaking: ROSLYN SMITH		
Organization you are representing: GLACIER VIEW LODGE		
Primary purpose of Organization: COMPLEX CARE HOME FOR PRIMARY SENIORS		Number of members: 102
Mailing address of Organization: 2450 BACK ROAD		Contact Name: ROSLYN SMITH
		Phone: [REDACTED]
City: COURTENAY	Postal Code: V9N 8B5	Email: [REDACTED]
Subject matter: RENTAL OF THE SPINNAKER SAIL BUILDING AND THE GALEBO FOR THE GRAND PARADE		
Specific request of Council, if any (i.e., letter of support, funding): REQUEST A REFUND OF FEES ALREADY PAID FOR RENTING THE SPINNAKER BLDG + THE GALEBO FROM 7am TO 4 P.M.; TOTAL COST \$205.90 REFUND PAYABLE TO GLACIER VIEW LODGE		
Requested meeting and date:		AV equipment required: NO
Date of application: Aug 18/23	Signature of applicant: Roslyn Smith	Print name: ROSLYN SMITH

Please Note:

- Regular Council and Strategic Planning Committee Meetings start at 5:00 p.m. Delegations are dealt with at the beginning of each meeting.
- Maximum presentation time is 10 minutes including questions, unless previously approved by the Chair.
- Presenters are to address Council or the Strategic Planning Committee, and not the audience.
- All presentation materials/handouts must be submitted no later than Thursday noon, the week prior to the meeting. If the Friday prior to the meeting is a statutory holiday, then presentation materials must be submitted by Wednesday noon.
- Please ensure that your cell phone is turned OFF during the meeting.

LOG: 23-309	REFER:	AGENDA: 06Sept2023
FILE: 8100-01	ACTION: MR	

o -cfile
Copies - Council
-JW/SR/CD/TH

Council and Strategic Planning Committee Meetings are public except where permitted to be closed pursuant to the Community Charter. Presentations at Council meetings are video recorded and available on the Town's website. Personal information you provide on this form is collected pursuant to Section 26 of the Freedom of Information and Protection of Privacy Act, and this form may be published on the Town's website along with the meeting agendas, which are also posted on the Town website.



THE
Grand
PARADE

Comox Valley

Glacier View Lodge

Saturday, September 16, 2023

Have a hoot while fundraising for local charities who serve and support seniors and their families across Canada. It's the only walk that's uphill, both ways!

**Celebrating Seniors with Every Step
Team Up with Friends + Walk!**
Fundraise | Donate | Volunteer | Sponsor
thegrandparade.org | #tgp23

COMOX MARINA PARK

- 10:00 am: MEET check-in opens
- 11:00 am: MOVE opening remarks and send-off
- 12:00 pm: MUNCH light meal served
- 1:00 pm: MOSEY on home



RAISING FUNDS FOR
toll free 1-877-743-3413
comoxvalley@thegrandparade.org