



TOWN OF COMOX
Minutes of the Regular Council Meeting,
held in Council Chambers on Wednesday May 17, 2023

Present: Acting Mayor J. Kerr
Councillors Mayor Minions (electronically),
S. Blacklock, K. Grant, C. Haslett,
J. Meilleur, M. Swift

Absent: Nil

Call to Order:

The meeting was called to order at 5:00 p.m. with 10 members of the public in attendance.

Acting Mayor Kerr acknowledged that the Town of Comox is standing on the Unceded traditional territory of the K'omoks First Nation.

1. INTRODUCTION AND APPROVAL OF LATE ITEMS: NIL

2. ADOPTION OF AGENDA:

a. Adoption of the Agenda

Adoption of Agenda

That the May 17, 2023 Regular Council Meeting Agenda be Adopted.

(2023.161) -- CARRIED

3. DELEGATIONS:

a. Pete Chambers, President (Comox BIA): 2023-2026 Strategic Business Plan Report

BIA Strategic Business Plan

Pete Chambers presented the 2023-2026 Strategic Business Plan, identifying their seven 'BIG Moves':

- BIA Renewal and Expansion
- Downtown Neighbourhood Master Plan
- Downtown Infill and Redevelopment - Mixed Use
- New Retail Attraction Strategy
- Downtown Comox Parking Strategy
- Marina Infrastructure and Services Expansion
- Best Use Plan for Parks and Greenspace

b. Donald Jacquest: Future use of Comox Golf Course as a public park once current lease expires

Comox Golf Course

Mr. Jacquest advised that the community is growing and through infill, however parks can't be created through infill. He advised that he hopes Council will turn to Comox Golf Course into a park once the current lease expires in June 2033. Mr. Jacquest asked that Council begin planning for when the lease ends and would like to see Council to engage with the community.

c. Vivian Dean: Digital public hearing tool in new development streamlining process

Digital Public Hearing Tool

Vivian Dean advised that she would like to see more community engagement in the development application process, and suggested that the Town

- provide more information for the community during the pre-application stages,
- add quality of place criteria to the sustainability checklist, and
- add an online public hearing tool to the application process.

d. Carissa Wilson & Rebecca Lennox (North Island College Students' Union): Free menstrual products in town buildings

Free Menstrual Products

Carissa Wilson provided information on menstrual equity and safer sex. Carissa thanked staff for the information provided to Council on the supply of free products in Town facilities and noted that there are local free and low cost suppliers of products and information.

e. Stuart Aldred, Applicant (McDonald's Comox): Development Variance Permit 22-0 (727 Anderton Road)

727 Anderton Road

Stuart Aldred provided a summary of the permit variation request and advised he was available to answer questions of Council.

THE MEETING RECESSED AT 6:18 P.M. AND RECONVENED AT 6:27 P.M.

4. ADOPTION OF MINUTES:

a. Regular Council Meeting Minutes

RCM Minutes

That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday May 3, 2023, be Adopted.

(2023.162) -- CARRIED

b. Special Council Meeting Minutes

Special Council Meeting

That the Minutes of the Special Meeting of Council, held in Council Chambers on Wednesday May 10, 2023, be Adopted.

(2023.163) -- CARRIED

5. COUNCIL COMMITTEE MINUTES AND REPORTS:

a. Strategic Planning Committee Meeting Minutes

SPC Meeting Minutes

That the Minutes of the Strategic Planning Committee Meeting, held in Council Chambers on Wednesday May 10, 2023, be Received.

(2023.164) -- CARRIED

6. CONSENT AGENDA:

a. Consent Agenda

Consent Agenda

That the Consent Agenda items as follows be received for information:

- a. Brenda Cardinal, May 3, 2023, suggesting an option for additional organic collection in 2024 and inquiring about additional Corporate Services position*

a. Consent Agenda

Consent Agenda

- b. *Gabrielle Veto, MS Canada, May 3, 2023, proclamation request*

- c. *Ashley Closs, May 4, 2023, concerned with the height of the fence around Comox Golf Course as her vehicle was hit with a ball*

- d. *Susan Auchterlonie, Executive Director, Comox Valley Community Foundation, May 4, 2023, sharing that Comox Valley Vital Signs Data Hub is launching May 15, 2023*

- e. *Michele Jones, Comox Valley Citizens on Patrol Society, May 10, 2023, thanking the Town for donation*

- f. *Marina Fraser, May 10, 2023, regarding parking in residential areas*

- g. *Lilianna Skublicka, May 11, 2023, would like more effective enforcement of leash bylaw*
(2023.165) -- CARRIED

7. UNFINISHED BUSINESS:

a. Free Feminine Hygiene and Condoms

Free Feminine Hygiene

That the item be postponed to the June 7, 2023 meeting to allow staff to consider the alternate wording provided by NICU and report back to staff.
(2023.166) -- CARRIED

b. Preliminary Layout Review Expiry Date Extension

PLR Expiry Date

- 1. *That Town of Comox Subdivision And Development Servicing Amendment Bylaw 2017 be Adopted.*
(2023.167) -- CARRIED

- 2. *That Comox Planning Procedures Amendment Bylaw 2018 be Adopted.*
(2023.168) -- CARRIED

c. Municipal Snow Plowing, Sanding, and De-icing Policy

Snow Clearing Policy

- 1. *THAT Council Policy No. CCL-042 – Municipal Snow Plowing, Sanding and De-icing be amended as attached to the May 17, 2023, Report from the Manager of Public Works titled "Municipal Snow Plowing, Sanding, and De-icing Policy".*
(2023.169) -- CARRIED

- 2. *THAT the Comox Street and Traffic Bylaw No. 1358.05 be given First Reading.*
(2023.170) -- CARRIED

- 3. *THAT the Comox Street and Traffic Bylaw No. 1358.05 be given Second Reading.*
(2023.171) -- CARRIED

- 4. *THAT the Comox Street and Traffic Bylaw No. 1358.05 be given Third Reading.*
(2023.172) -- CARRIED

c. Municipal Snow Plowing, Sanding, and De-icing Policy

Snow Clearing Policy

- 5. *THAT the Comox Bylaw Notice Enforcement Bylaw No. 2004.01 be given First Reading.*
(2023.173) -- CARRIED

- 6. *THAT the Comox Bylaw Notice Enforcement Bylaw No. 2004.01 be given Second Reading.*
(2023.174) -- CARRIED

- 7. *THAT the Comox Bylaw Notice Enforcement Bylaw No. 2004.01 Third Reading.*
(2023.175) -- CARRIED

8. SPECIAL REPORTS: NIL

9. BYLAW ADOPTIONS:

a. Comox Fees and Charges Bylaw No. 2012, 2023

Fees and Charges Bylaw

That Comox Fees and Charges Bylaw No. 2012, 2023 be Adopted.
(2023.176) -- CARRIED

10. NEW BUSINESS:

a. Development Variance Permit application DVP 22-7: Maximum number and size of signs (727 Anderton Road)

727 Anderton Road

That Development Variance Permit DVP 22-7, for proposed signs A & B and existing signs #1, #3 and #18 (as shown in Attachment 1 to the May 11, 2023 Planning Report on DVP 22-7) be issued upon resolution of the Outstanding Items listed in Schedule 1, and subject to the Development Variance Permit Conditions listed in Schedule 3.
(2023.177) -- CARRIED

b. Development Variance Permit Application DVP 23-8: Smaller minimum parcel area (259 Rodello Street)

259 Rodello Street

That Development Variance Permit DVP 23-8 be issued subject to the Development Variance Permit Conditions listed in Schedule 1 of the May 17, 2023 Planning Report on DVP 23-8
(2023.178) -- CARRIED

c. 2023 Fleet Vehicle Replacements

2023 Fleet Replacements

That Council authorizes up to \$1,804,024 be borrowed, under section 175 of the Community Charter, from the Municipal Finance Authority, for the purpose of fleet acquisitions; and further,

That the loan be repaid within five (5) years, with no rights of renewal.
(2023.179) -- CARRIED

11. NOTICES OF MOTION: NIL

12. CORRESPONDENCE:

a. Tryna McLean (Parks Department): Pollinator Week proclamation request

Pollinator Week

That the May 5, 2023 proclamation request from the Town Parks Department, for June 19-25, 2023 to be proclaimed as Pollinator Week, be approved.

(2023.180) -- CARRIED

b. Kari Hackett (Comox Valley Community Health Network): Request for Substance Use Strategy Council liaison

**Substance Use Strategy
Liaison**

That the May 9, 2023 letter from Kari Hackett of the Comox Valley Community Health Network, requesting that a member of Council be appointed as a liaison between the Substance Use Strategy and the Town, be received and filed for information.

(2023.181) -- CARRIED

c. Janette Martin-Lutzer (Comox Valley Ukrainian Society): Request for an extension of the Sail Building subsidy

Ukrainian Society Request

That the May 10, 2023 email from Janette Martin-Lutzer of the Comox Valley Ukrainian Society, requesting their extended subsidized use of the Sail Buildings and Community Centre, be received and the request granted to the end of 2023.

(2023.182) -- CARRIED

13. LATE ITEMS: NIL

14. REPORTS FROM MEMBERS OF COUNCIL:

a. Mayor Minions

Mayor Minions advised that she:

- attended the CVRD elected officials forum,
- met with Inspector Kurvers,
- congratulated the winner of the one-millionth visitor to the fitness centre,
- met with MP Rachel Blaney,
- participated in the McHappy Days fundraiser,
- met with a death doula to discuss services and education,
- attended the provincial seasonal emergency update for forest fires,
- attended the youth awards at the Community Centre,
- attended a lunch meeting with Area B Director Hardy,
- participated in the missing and murdered Indigenous women walk,
- attended the mayor's table, and
- attended the CVRD meeting.

b. Councillor Blacklock

Councillor Blacklock advised that he:

- attended the CVRD's capital projects forum,
- attended a documentary on crime and substance use, and
- met with the Comox BIA.

C. Councillor Swift

Councillor Swift advised that she attended:

- a CVRD sewer advisory meeting regarding sewer conveyance, and
- the CVRD elected officials forum.

d. Councillor Haslett

Councillor Haslett advised that he attended:

- a Nautical Days Committee meeting,
- the CVRD sewer commission meeting, and
- a d'Esterre Seniors' Centre board meeting.

e. Councillor Meilleur

Councillor Meilleur advised that she attended:

- the CVRD sewer commission meeting, and
- a food policy municipal sub-committee meeting.

f. Councillor Grant

Councillor Grant advised that he attended:

- the CVRD elected officials meeting,
- the CVRD sewer commission and water committee meetings,
- a Chamber of Commerce awards meeting to accept the President's Merit award for former Mayor Russ Arnott, and
- attended a documentary on crime and substance use.

g. Acting Mayor Kerr

Acting Mayor Kerr advised that he:

- attended a Red Dress Event to honour the missing and murdered indigenous women and girls,
- attended a youth recognition dinner hosted by Comox Recreation,
- met with a group of 18 residents at a multifamily apartment building to discuss accessibility and safety issues,
- participated in a walk and tour of the Glacier View Lodge grounds to explore affordable housing options,
- attended the CVRD elected officials forum, and
- attended a Nautical Days Committee meeting.

17. RESOLUTION TO GO IN-CAMERA: NIL

18. RISE AND REPORT FROM IN-CAMERA: NIL

Adjournment:

Regularly moved and seconded that the meeting adjourn at 7:12 p.m.

CARRIED

Certified correct pursuant to Section 97(1)(b) of the Community Charter.



MAYOR



CORPORATE OFFICER