



# Demolition Permit

1809 BEAUFORT AVE  
COMOX BC V9M 1R9  
PHONE: 250-339-2259  
FAX: 250-339-7110  
WEB: [www.comox.ca](http://www.comox.ca)

Construction Value < \$25,000 -  \$50 App Fee  
Construction Value > \$25,000 -  \$150 App Fee

Project Description \_\_\_\_\_  
\_\_\_\_\_

Civic Address \_\_\_\_\_ PID \_\_\_\_\_

Legal Lot \_\_\_\_\_ Block \_\_\_\_\_ Section \_\_\_\_\_ Plan \_\_\_\_\_  
*Please print clearly*

## APPLICANT

<b>Name</b>		<b>Company</b>	
<b>Address</b>		<b>City</b>	
<b>E-mail</b>		<b>Postal code</b>	
<b>Phone</b>	<b>Cell</b>	<b>Fax</b>	

*The undersigned owner/authorized agent of the owner makes an application as specified herein, and declares that the information submitted in support of the application is true and correct in all respects.*

<b>Applicants Signature (required)</b>	<b>Date</b>
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## OWNER *A completed Form I and/or Form II is also required (on website).*

<b>Name</b>		<b>Company</b>	
<b>Address</b>		<b>City</b>	
<b>E-mail</b>		<b>Postal code</b>	
<b>Phone</b>	<b>Cell</b>	<b>Fax</b>	

## CONTRACTOR

<b>Name</b>		<b>Company</b>	
<b>Address</b>		<b>E-mail</b>	
<b>Phone</b>	<b>Fax</b>	<b>Business License #</b>	

*Any personal information provided in this application is collected for the purpose of administering the Local Government Act, and the bylaws of the municipality under the Local Government Act and under the authority of those enactments. Questions about the collection of the information may be directed to the Freedom of Information Officer.*



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## Information Required for Submission

Permit Fees are based on Value of Construction

\$750 for the first \$100,000; \$550 for the remaining value; And

\$750 Damage Deposit is required for values over \$10,000

Acceptable Payment Methods: Cash / Debit / Cheque

Req'd	Rec'd	Documents
√		<b>Copy of Certificate of Title ( CURRENT within 30 days)</b> Obtained from Land Titles Office <b>(for every application)</b>
√		<b>Covenants, Easements, and Rights-of-way</b> Obtained from Land Titles Office. Review charges on Title to determine if any Covenants, Easement, or SRW in favour of the town apply <b>(for every application, see new handout on webpage)</b>
√		<b>Development Permit Area /&amp; or Schedule "w"</b> Obtain DP from Planning if identified in OCP.
		<b>Erosion &amp; Settlement Control Plan</b> (Bylaw 1824) Contact Public Works for further information (250-334-5410)
		<b>Form I</b> Owner's authorizations
√		<b>Form II</b> Owner's acknowledgement <b>(for every application)</b>
√		<b>Contaminated Site Screening Form</b> Required for projects involving soil disturbance

Req'd	Rec'd	Plans	Details
√		SET of PLANS REQUIRED (digital submission in addition to physical copies)	
√		<b>Site Plans</b> Metric only at scale of 1:100	North arrow and scale, date, property address, current zoning
			Lot area and dimensions, rights-of-way, easements
			Dimensions & setbacks of proposed & existing buildings & structures
			Locate high water mark, top of bank, natural boundaries, watercourses & riparian area on or within 30 m of property

Consult with staff to determine non-applicable (N/A) items. Additional information may be requested during application review.

Value of Construction: \$ \_\_\_\_\_

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