

TOWN OF COMOX
Minutes of the Regular Council Meeting,
held in Council Chambers on Wednesday October 16, 2019

Present: Mayor R. Arnott
Councillors A. Bissinger, K. Grant, S. McGowan,
P. McKenna, M. Swift
Staff A. Kenning, Chief Administrative Officer
S. Russwurm, Deputy Corporate Administrator
C. Freundlich, Director of Finance
M. Kamenz, Municipal Engineer
T. Hagmeier, Recreation Director

Absent: N. Minions

Call to Order:

The meeting was called to order at 5:30 p.m.

The Agenda was Adopted.

There was 1 visitor in attendance.

1. DELEGATIONS:

- a. **Renee Hamel and Jeremy Dunn (Mowi Canada West) ASC Certification Update
Technology and Innovation Advancements**

Mowi Canada Certification

Ms. Hamel and Mr. Read described their operation and their efforts toward ASC Certification.

- b. **Bunny Shannon and Joanne Schroeder (CV Social Planning Society): Society Update**

**Social Planning Society
Update**

Ms. Shannon and Ms. Schroeder provided a brief history of social planning in the Comox Valley, summarized their priorities and actions for 2019 and invited Council to their social planning workshop on November 7, 2019.

2. MINUTES OF MEETINGS:

- a. **Regular Council Meeting Minutes**

RCM Minutes

1. *That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday September 18, 2019, be Approved as amended.*

(2019.297) -- CARRIED

2. *That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday October 2, 2019, be Approved.*

(2019.298) -- CARRIED

- b. **Committee of the Whole Meeting Minutes**

COW Minutes

That the Minutes of the Committee of the Whole Meeting, held in Council Chambers on Wednesday October 9, 2019, be Received.

(2019.299) -- CARRIED

3. COMMITTEE REPORTS: NIL

4. UNFINISHED BUSINESS:

a. Management Report - October 16, 2019

Management Report

That the Management Report for October 16, 2019 be received and filed for information.

(2019.300) -- CARRIED

5. SPECIAL REPORTS:

a. Comox Valley Regional District Meeting Minutes

CVRD Meeting Minutes

That the following Comox Valley Regional District meeting minutes be received for information:

- Comox Valley Regional District Board held on Tuesday, October 1, 2019.

(2019.301) -- CARRIED

6. BYLAWS:

a. Permissive Property Tax Exemption for 2020

Permissive Property Tax Exemptions

That Bylaw No. 1931 (Comox Permissive Tax Exemption Bylaw, 2019) be Adopted.

(2019.302) -- CARRIED

7. NEW BUSINESS AND NOTICES OF MOTION:

a. Proposal for CAO Executive Search and Strategic Planning

CAO Executive Search and Strategic Planning

1. *That Jerry Berry Consultants Inc. be hired to provide executive search services to assist with the recruitment of a new Chief Administrative Officer, for a total cost not to exceed \$12,500 plus applicable taxes, disbursements and expenses.*

(2019.303) -- CARRIED

2. *That Jerry Berry Consultants Inc. be hired to provide facilitation services to assist Mayor and Council with the review of its 2020 Strategic Priorities, for a total cost not to exceed \$7,200 plus applicable taxes, disbursements and expenses.*

(2019.304) -- CARRIED

b. Low Income Regional Recreation All Access Pass Program

Regional Recreation All Access Pass

That staff participate with the Regional District and other local municipalities to investigate options for a regional, low-income, all access pass and report to Council with the operational and policy implications.

(2019.305) -- CARRIED

c. Rezoning Application RZ 19-6: Restriction of Water Bottling

Water Bottling

1. *That Comox Zoning Amendment Bylaw 1927 be given First and Second Readings.*

(2019.306) -- CARRIED

2. *That a Public Hearing in respect of Bylaw 1927 be scheduled for 6:30 pm, November 20, 2019, at Council Chambers, 1801B Beaufort Avenue, and staff be instructed to publish the requisite notices as required by the Local Government Act.*

(2019.307) -- CARRIED

d. Big Island Building Services Amendment Agreement

Janitorial Services

That the Janitorial Services Agreement with Big Island Building Services be amended to include cleaning services at 1797 Comox Avenue two days per week, at a cost of \$418.29 per month.

(2019.308) -- CARRIED

e. Councillor Bissinger: BC Energy Step Code

BC Energy Step Code

1. *That all new Part 3 (large and complex buildings) and Part 9 (houses and small buildings) construction in the Town of Comox require a minimum of BC Energy Step Code 2, effective 01 Mar 2020 to provide staff and industry sufficient time and notification to prepare for change, subject to satisfactory consultation with the public and stakeholders.*

(2019.309) -- DEFEATED

[Opposed: Mayor Arnott, Councillors KGrant PMcKenna MSwift]

2. *That the Town of Comox engage with the development community and the public on the implementation of BC Energy Step Code 2 for all Part 3 and Part 9 construction, and that staff provide a report back to Council on the results of the engagement prior to implementation.*

(2019.310) -- CARRIED

3. *That planning staff be encouraged to seek opportunities for BC Energy Step Code 3 or 4 as amenity contributions to extract during any rezonings, effective immediately, excluding instream applications.*

(2019.311) -- CARRIED

[Opposed: Mayor Arnott, Councillor MSwift]

4. *That planning staff provide a report within 12 months, with the possibility of increasing requirement for all new construction to minimum BC Energy Step Code 3 by 2022.*

(2019.312) -- WITHDRAWN

8. CORRESPONDENCE:

a. Susan Toresdahl (Comox Valley Airport Commission): Director Re-Appointment

CVAC Board Re-Appointment

That the September 26, 2019 letter from Susan Toresdahl of the Comox Valley Airport Commission, advising that Director Joe Schommer's board term is up for re-appointment, be received and that Council concur with the re-appointment.

(2019.313) -- CARRIED

b. Bill Toews (Comox BIA) Downtown Comox Business in Action Association Bylaw

Comox BIA Renewal

That the October 1, 2019 letter from Bill Toews, President of the Comox Business in Action, requesting that Council initiate the renewal of the business improvement area, be received and filed for information.

(2019.314) -- CARRIED

c. Robyn Fyfe (Pacific Pro Dive) Underwater Pumpkin Carving Contest

Underwater Pumpkin Carving

That the October 11, 2019 letter from Robyn Fyfe of Pacific Pro Dive Ltd, requesting the use of half of the boat ramp at Marina Park between 10:00 a.m. and 2:00 p.m. on Sunday, October 27, 2019 for their Underwater Pumpkin Carving Contest, be received and that permission be granted.

(2019.315) -- CARRIED

9. LATE ITEMS: NIL

10. DELEGATIONS: NIL

11. REPORTS FROM MEMBERS OF COUNCIL:

a. Councillor McGowan

Councillor McGowan advised that she attended Lush Valley's Eat Think Vote Forum.

b. Councillor Swift

Councillor Swift advised that she attended the regional district board and sports commission meetings.

c. Councillor McKenna

Councillor McKenna advised that he:

- visited Port McNeil and Port Hardy communities and attended their Council meetings,
- attended the Glacier View presentation on housing collaboration,
- attended the Community Justice Centre's volunteer appreciation dinner, and
- will be participating in a mobility tour next week.

d. Councillor Bissinger

Councillor Bissinger advised that she participated in discussions with builders on the Energy Step Code requirements and attended a Climate Action group meeting.

e. Councillor Grant

Councillor Grant advised that he attended the regional district board and sports commission meetings.

f. Mayor Arnott

Mayor Arnott advised that he attended:

- the regional district sewer commission meeting,
- an RCMP meeting, and
- the cheque presentation meeting regarding the Mayor's Golf Tournament.

14. EXCLUDE THE PUBLIC: NIL

Adjournment:

Regularly moved and seconded that the meeting adjourn at 7:15 p.m.

CARRIED

Certified correct pursuant to Section 97(1)(b) of the Community Charter.



MAYOR



CORPORATE OFFICER