





Comox Recreation new Online Accounts! – beginning November 2, 2020

How to create an online account

Step 1	Go to comox.ca/recreation	Step 2	From our Recreation homepage, select	Step 3	Create an account by clicking the link at the bottom of the sign in page:
	Click 				

- 1) Follow steps through the account creation. Fields marked with * are required.
- 2) An email with an account activation link will be sent to your email. Ensure you check your inbox and your junk folder.
- 3) Click “Activate” and you will be sent to log in to Comox Recreation.
- 4) Enjoy the ease of activity registration, account management, transaction history, create wish lists, purchase gift cards and all that is available with Comox Recreation online!







COMOX RECREATION | 250-339-2255
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Comox Recreation – How to Register online

Fitness Studio time slot registration starts November 23rd (for sessions November 30th onwards)

Winter Activity Registration begins November 16th at 6am

Step 1	Go to comox.ca/recreation	Step 2	From our Recreation homepage, select	Step 3	From your Account, search for Activities
	Click 				

- 1) Enjoy the search functionality by category, age category, date range, location, etc.
- 2) An easier and more direct search is by keyword or barcode #
- 3) Enroll in Activity
- 4) Payment is processed by credit card for online registration (which can be saved securely for future payments)
- 5) Create a wish list! If an activity is not eligible for enrollment, click the 
- 6) Activity withdrawals and refunds are available by contacting the Community Centre. Fitness Studio withdrawals are available online until 24hrs prior to the timeslot. Within 24hrs, contact the Community Centre.
- 7) Enjoy the ease of activity enrollment online, viewing receipts and transactions and modifying your family account, all from the comfort of your own home!