

**TOWN OF COMOX**  
**Minutes of the Strategic Planning Committee Meeting,**  
**held in Council Chambers on Wednesday January 20, 2021**

---

**Present:** Mayor R. Arnott

Councillors A. Bissinger (electronically), K. Grant, S. McGowan (electronically),  
P. McKenna (electronically), N. Minions, M. Swift (electronically)

Staff J. Wall, Chief Administrative Officer  
S. Russwurm, Corporate Officer  
M. Kamenz, Director of Development Services (electronically)  
G. Schreiner, Fire Chief (electronically)  
S. Ashfield, Director of Operations (electronically)  
A. Burger, Parks Superintendent (in part, electronically)

**Absent:** Nil

**Call to Order:** The meeting was called to order at 5:00 p.m.

The Agenda was Adopted.

Pursuant to Ministerial Order, the meeting was conducted by electronic means with some or all members of Council participating electronically. Further, in accordance with Ministerial Order, the public was not permitted to be in attendance.

Mayor Arnott acknowledged that the Town of Comox is on traditional First Nation land.

Mayor Arnott asked for a moment of silence in honour of John Marinus, Freeman of the Town and former Town Councillor.

---

**1. Departmental Updates: NIL**

**2. Strategic Priorities Report:**

**a. Strategic Priorities Report**

The Strategic Priorities Report for January 20, 2021 was received for information.

**3. Discussion Items: NIL**

**4. Staff Reports:**

**a. Grant Application – FCM Municipal Asset Management Program (MAMP)**

**COMMITTEE RECOMMENDATION:**

That Council direct staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Sanitary Sewer Condition Assessment Program for additional Sanitary Sewer Condition Assessment;

That Council commit to undertaking Sanitary Sewer Condition Assessments as proposed in the application to FCM, should the application be approved;

**TOWN OF COMOX - STRATEGIC PLANNING COMMITTEE MEETING MINUTES**

---

And further that Council commit towards \$10,000 of the Sanitary Inflow and Infiltration (I&I) operating budget toward the costs of this initiative.

CARRIED

- b. Grant Application – Investing in Canada Infrastructure Program, COVID 19 Resilience Infrastructure Stream**

**COMMITTEE RECOMMENDATION:**

THAT Council formally authorizes Staff to proceed with an application for the Investing in Canada Infrastructure Program, COVID 19 Resilience Infrastructure Stream for Comox Avenue Sidewalk Extension (south side) between Rodello Street and Ellis Street;

And further, that the Town of Comox will fund from its general reserves any costs for the project which are ineligible for reimbursement.

CARRIED

- c. NE Comox SWMP Implementation - Post Public Consultation**

**COMMITTEE RECOMMENDATION:**

THAT the Town prepare NE Comox SWMP implementation bylaws for Council consideration based on Option 3 as outlined in the staff report PR 21-1 dated January 20, 2021 and;

THAT Administration consider technical submissions which may alter the requirements such as slope that may be suited considering the needs contained within option 3.

CARRIED

**REGULARLY MOVED AND SECONDED THAT THE MEETING RECESS AT 5:45 P.M. UNTIL AFTER THE PUBLIC HEARING ON REZONING APPLICATION RZ 19-4 (1564 BIRCH AVENUE).**

CARRIED

**THE MEETING WAS CALLED BACK TO ORDER AT 6:16 P.M.**

**5. CORRESPONDENCE:**

- a. Dogs Off-Leash in Town Parks**

The Committee had a general discussion regarding dogs off leash in the Town and advised that they would like to have a communications strategy developed and implemented that educates the public about Town bylaws regarding dogs.

**Adjournment:**

Regularly moved and seconded that the meeting adjourn at 6:49 p.m.

CARRIED

Certified correct pursuant to Section 97(1)(b) of the Community Charter.



CHAIR