

TOWN OF COMOX
Minutes of the Regular Council Meeting,
held in Council Chambers on Wednesday October 21, 2020

Present: Mayor R. Arnott
Councillors A. Bissinger (electronically), K. Grant, S. McGowan,
P. McKenna (electronically), N. Minions, M. Swift

Absent: Nil

Staff Present: J. Wall, Chief Administrative Officer
S. Russwurm, Corporate Officer
C. Freundlich, Director of Finance

Call to Order:

The meeting was called to order at 5:00 p.m.

The Agenda was Adopted as amended to include additional text in item 17.

There were 0 members of the public in attendance.

Pursuant to sections 7(1) and 7(2) of the Local Government Meetings and Bylaw Process (COVID-19) Ministerial Order No. 3 M192, the meeting was conducted by electronic means with some or all members of Council participating electronically. Further, in accordance with section 3(1) of the Ministerial Order No. 3 M192, the public was not be permitted to be in attendance. Members of the public were able to attend to view the live-streamed proceedings of Council at d'Esterre Seniors' Centre, 1801 Beaufort Avenue.

Mayor Arnott acknowledged that the Town of Comox is on traditional First Nation land.

1. INTRODUCTION AND APPROVAL OF LATE ITEMS:

a. Amendment of Agenda

Amend Agenda

That the Agenda be Amended to include section 90(1)(k) of the Community Charter as an item to close the meeting to the public.

(2020.336) -- CARRIED

2. ADOPTION OF AGENDA: NIL

3. DELEGATIONS:

a. Stefan Szkwarek (Comox Valley United Soccer Club): Soccer Fields

CV United Soccer Club

Mr. Szkwarek advised that there is a lack of all-weather facilities to run their programs due to competing demands. He advised that the Comox Valley United Soccer Club would like to have an additional soccer capable facility built in the Comox Valley to facilitate year round training and play, and proposed some locations in Comox. They are asking: to work together to develop a concept for an all weather facility deemed suitable for year round play, to gain commitment from the Town to proceed when a viable concept is determined, and for funding for the project (if available).

4. ADOPTION OF MINUTES:

a. Regular Council Meeting Minutes

RCM Minutes

That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday October 7, 2020, be Adopted.

(2020.337) -- CARRIED

b. Special Council Meeting Minutes

Special Council Meeting

That the Minutes of the Special Meeting of Council, held in Council Chambers on Wednesday October 14, 2020, be Adopted.

(2020.338) -- CARRIED

5. COUNCIL COMMITTEE MINUTES AND REPORTS:

a. Strategic Planning Committee Minutes

**Strategic Planning
Committee Minutes**

That the Minutes of the Strategic Planning Committee Meeting, held in Council Chambers on Wednesday October 14, 2020, be Received.

(2020.339) -- CARRIED

COMMITTEE RECOMMENDATIONS:

- (1) Strategic Priorities Report

Strategic Priorities

That the Strategic Priorities Report be amended to include traffic calming measures and speed limits in Town.

(2020.340) -- CARRIED

- (2) Community Economic Recovery Infrastructure Program Grants

Economic Recovery Grants

1. *THAT Council supports an application from the Comox Valley Airport Commission to the Community Economic Recovery Infrastructure Program for the construction of an additional parking area at the Comox Valley Airport.*

(2020.341) -- CARRIED

2. *THAT Council approves an application to the Community Economic Recovery Infrastructure Program for the construction of a Marine Services Building at the Comox Marina; and further,*

THAT Council authorizes funds from Town of Comox capital reserves for any cost overages.

(2020.342) -- CARRIED

3. *THAT, given the deadline of October 29th for submission, these projects be given priority for completion.*

(2020.343) -- CARRIED

- (3) Economic Recovery Task Force Recommendations

Economic Recovery

1. *THAT a communication strategy be launched to highlight the work Council and the Town have undertaken to promote economic recovery in Comox and that this project be added to the Corporate Strategic Plan;*

THAT Council authorizes Mayor Arnott to release a letter of support for the Comox Valley Airport's desires to see improvements on health standards and the Airport Capital Improvement Fund;

THAT the Town of Comox support local cultural events through promotion on social media such as Facebook and Twitter when requested by local non-profit cultural societies;

THAT a report on the approval of patios for the spring of 2021 be brought to Council; and further,

THAT a volunteer promotion campaign be added to the Recreation Strategic Plan.

(2020.344) -- CARRIED

2. *THAT a communications plan highlighting the need for increased affordable day care spaces be added to the Corporate Strategic Plan.*

(2020.345) -- CARRIED

- (4) Planning Services, Strategic Priorities - October 2020 - 2021

Planning Priorities

That the strategic priorities as contained in the October 14, 2020 staff report to the Strategic Planning Committee entitled Planning Services, Strategic Priorities October 2020 – 2021 be approved.

(2020.346) -- CARRIED

- (5) Michael Day (Comox Valley Presbyterian Church) Options for the use of their undeveloped portion of their land on Aspen Road

Presbyterian Church

That the Town engage in a conversation with the Comox Valley Presbyterian Church to explore opportunities that could be presented to the Town.

(2020.347) -- CARRIED

6. CONSENT AGENDA:

a. Consent Agenda

Consent Agenda

1. *That the Consent Agenda items as follows be received:*

- (a) *Comox Valley Regional District board meeting minutes held on Sept 29 and Oct 2, 2020*
- (b) *Brooklyn Elementary School Parent Advisory Council - Thank-You for the new crosswalk*
- (c) *Mike Couture - Bike Lane on Lazo Road and Knight Road*
- (d) *Ella Wooldridge - Chickens in Comox*
- (e) *Inspector Kurvers (RCMP) - Quarterly Report*
- (f) *Yves Bernard - Sewer and Tax Increases*
- (g) *Jessie Ketler (CVRD) - Request for Approval (Regional Transportation Planning Memorandum of Understanding)*

(2020.348) -- CARRIED

2. *That items (c), (d) and (g) be removed from the consent agenda for discussion.*

(2020.349) -- CARRIED

7. UNFINISHED BUSINESS:

a. Strategic Planning and Action Items Report - October 21, 2020

Strategic Planning / Action Items Report

That the Strategic Planning and Action Items Report for October 21, 2020 be received and filed for information.

(2020.350) -- CARRIED

b. New Bylaw Dispute Adjudication Program

Bylaw Dispute Adjudication Program

1. *That Third Reading of the Comox Bylaw Notice Enforcement Bylaw No. 1961, 2020 be Rescinded.*

(2020.351) -- CARRIED

b. New Bylaw Dispute Adjudication Program

Bylaw Dispute Adjudication Program

2. *That the Comox Bylaw Notice Enforcement Bylaw No. 1961, 2020 be amended as highlighted in red in the October 21, 2020 Regular Council Meeting Agenda.*
(2020.352) -- CARRIED
3. *That the Comox Bylaw Notice Enforcement Bylaw No. 1961, 2020 be given Third Reading as amended.*
(2020.353) -- CARRIED
4. *That Council Policy No. CCL-057 (Bylaw Notice Screening Officer Policy and Procedure), as included in the October 21, 2020 Regular Council Meeting Agenda, be Approved.*
(2020.354) -- CARRIED
5. *That Council request that the Ministry of Attorney General add the Town of Comox to the Bylaw Notice Enforcement Regulation to allow for the Town to practice bylaw adjudication under the Local Government Bylaw Notice Enforcement Act.*
(2020.355) -- CARRIED

8. SPECIAL REPORTS: NIL

9. BYLAW ADOPTIONS:

a. Comox Permissive Tax Exemption Bylaw No. 1964, 2020

Permissive Property Tax Exemptions

- That the Comox Permissive Tax Exemption Bylaw No. 1964, 2020 be Adopted.*
(2020.356) -- CARRIED

10. NEW BUSINESS:

a. Building Bylaw Amendment to Add MTI Provision for Failure to Comply with Stop Work Order

Building Bylaw Amendment

1. *That Comox Building Amendment Bylaw 1962 be given First Reading.*
(2020.357) -- CARRIED
2. *That Comox Building Amendment Bylaw 1962 be given Second Reading.*
(2020.358) -- CARRIED
3. *That Comox Building Amendment Bylaw 1962 be given Third Reading.*
(2020.359) -- CARRIED

11. NOTICES OF MOTION: NIL

12. CORRESPONDENCE: NIL

13. LATE ITEMS: NIL

14. REPORTS FROM MEMBERS OF COUNCIL:

a. Councillor Minions

Councillor Minions advised that she attended a meeting with a community member.

b. Councillor Grant

Councillor Grant advised that he attended the two-day economic development strategic planning session.

c. Councillor McGowan

Councillor McGowan advised that she:

- attended a Food Policy Council meeting,
- participated in the Walk With Me event,
- attended a d'Esterre Seniors' Centre board meeting, and
- attended the Person's Day Lunch.

d. Councillor Swift

Councillor Swift advised that she attended the two-day economic development strategic planning session.

e. Councillor Bissinger

Councillor Bissinger advised that she attended the Person's Day Lunch.

f. Councillor McKenna

Councillor McKenna advised that he attended:

- a Community Justice Centre meeting,
- the Social Planning Society Annual General Meeting, and
- met with a resident regarding a subdivision application at Claddagh Estates.

g. Mayor Arnott

Mayor Arnott advised that he attended:

- the Comox Valley Economic Development Society board meeting,
- the two-day economic development strategic planning session,
- the Business in Action meeting, and
- a meeting with the CAO and the Presbyterian Church.

Mayor Arnott also advised that he met with the Comox Valley Marina owner and residents regarding a subdivision application at Claddagh Estates.

17. RESOLUTION TO GO IN-CAMERA:

a. Exclude the Public

Exclude the Public

That the Public be Excluded from the In-Camera session of Council on Wednesday October 21, 2020 pursuant to the following sub-sections of section 90 of the Community Charter:

(1)(c) labour relations or other employee relations; and

(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;.

(2020.360) -- CARRIED

THE MEETING WAS CLOSED TO THE PUBLIC AT 5:47 P.M.

THE REGULAR COUNCIL MEETING RECONVENED AT 6:59 P.M.

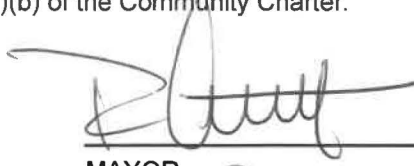
18. RISE AND REPORT FROM IN-CAMERA: NIL

Adjournment:

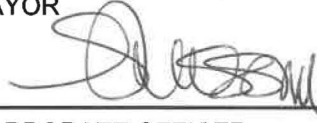
Regularly moved and seconded that the meeting adjourn at 6:59 p.m.

CARRIED

Certified correct pursuant to Section 97(1)(b) of the Community Charter.



MAYOR



CORPORATE OFFICER