

TOWN OF COMOX
Minutes of the Regular Council Meeting,
held in Council Chambers on Wednesday September 2, 2020

Present: Mayor R. Arnott
Councillors A. Bissinger (electronically), K. Grant, S. McGowan,
P. McKenna (electronically), N. Minions, M. Swift

Absent: Nil

Staff Present: J. Wall, Chief Administrative Officer
S. Russwurm, Corporate Officer
C. Freundlich, Director of Finance
M. Kamenz, Director of Development Services

Call to Order:

The meeting was called to order at 5:30 p.m.

The Agenda was Adopted.

There were 0 members of the public in attendance.

Mayor Arnott asked for a moment of silence in honour of Fred Bigelow, retired Brigadier General and former Wing Commander of CFB Comox.

Pursuant to sections 7(1) and 7(2) of the Local Government Meetings and Bylaw Process (COVID-19) Ministerial Order No. 3 M192, the meeting was conducted by electronic means with some or all members of Council participating electronically. Further, in accordance with section 3(1) of the Ministerial Order No. 3 M192, the public was not be permitted to be in attendance. Members of the public were able to attend to view the live-streamed proceedings of Council at d'Esterre Seniors' Centre, 1801 Beaufort Avenue.

1. DELEGATIONS:

- a. Audrey Craig & Sue Wood (Filberg Heritage Lodge & Park Association) To discuss the Filberg Heritage Tree Program**

Filberg Heritage Trees

Ms. Craig and Ms. Wood updated Council on the status of the Filberg Heritage Tree Program, now branded as the Filberg Heritage Trees - Your Legacy Lives Here. They provided the objectives of the program and advised that they are wanting the initiative to launch on Earth Day 2021.

- b. John & Brenda Bavin (Applicants): Development Variance Permit Application DVP 20-4 (197 Ellis Street)**

197 Ellis Street

John and Brenda summarized the rationale for their development variance permit application. They advised that their home has been built to Step Code 5, which required a half wall to support the upper floor roof overhang, leading to the need for their variance application.

- c. Louise Blomer (MNP) - 2019 Audit Findings**

2019 Audit Findings

Louise Blomer summarized the 2019 audit findings for the Town of Comox, including financial statement highlights, the draft audit report and audit findings report. She advised that the audit went really well and thanked staff and Council for their assistance. She identified that it was a clean audit, with no irregularities and no conflicts of interest. Ms. Blomer stated that financial sustainability is healthy and has been consistent over the past 10 years. She stated that flexibility continues to decline, and that the Town is not highly vulnerable to other funding sources.

TOWN OF COMOX - REGULAR COUNCIL MEETING MINUTES

2. MINUTES OF MEETINGS:

a. Regular Council Meeting Minutes

RCM Minutes

That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday August 5, 2020, be Approved.

(2020.263) -- CARRIED

3. COMMITTEE REPORTS: NIL

4. UNFINISHED BUSINESS:

a. Management Report - September 2, 2020

Management Report

That the September 2, 2020 Management Report be received and filed for information.

(2020.264) -- CARRIED

b. Planning Report RZ 20-2: Zoning Map and Housekeeping Update

Zoning Map and Housekeeping Amendments

1. That the Comox Zoning Amendment Bylaw 1957 be given Third Reading.

(2020.265) -- CARRIED

2. That the Comox Zoning Amendment Bylaw 1957 be Adopted.

(2020.266) -- CARRIED

5. SPECIAL REPORTS:

a. Comox Valley Regional District Meeting Minutes

CVRD Meeting Minutes

*That the following Comox Valley Regional District meeting minutes be received for information:
- Comox Valley Regional District Board held on July 28, August 11 and August 25, 2020.*

(2020.267) -- CARRIED

6. BYLAWS:

a. Comox Council Procedure Bylaw No. 1960, 2020

Comox Procedure Bylaw

That the Comox Council Procedure Bylaw No. 1960, 2020 be Adopted.

(2020.268) -- CARRIED

7. NEW BUSINESS AND NOTICES OF MOTION:

a. Development Variance Permit Application DVP 20-4 (197 Ellis Street)

197 Ellis Street

That Development Variance Permit DVP 20-4 be issued, subject to the Development Variance Permit Conditions listed in Schedule 1 to the September 2, 2020 Planning Report on DVP 20-4.

(2020.269) -- CARRIED

b. Budget Variance Report, with Year-End Estimates

Budget Variance Report

That the August 27, 2020 Report to Council from the Director of Finance, titled "Budget Variance Report, with year-end estimates", be received for information.

(2020.270) -- CARRIED

c. Draft 2019 Annual Financial Statements

2019 Annual Financial Statements

That the Draft 2019 Annual Financial Statements be received and approved.
(2020.271) -- CARRIED

8. CORRESPONDENCE:

a. Province's Economic Recovery Engagement Process

COVID-19 Economic Recovery

That the letter from Minister Robinson, regarding COVID-19 consultation sessions and economic recovery, be received and filed for information.
(2020.272) -- CARRIED

b. Charles Romain - Continuing Vandalism, Parking and Traffic Violations at Church Street and Buena Vista

Complaint - Church Street and Buena Vista Avenue

That the August 5, 2020 email from Charles Romain, expressing concerns about noise and parking related to the Church Street Taphouse, be received and filed for information.
(2020.273) -- CARRIED

c. Richard Cockwill and Dawn Lupton - Subdivision of Claddagh Estates

Claddagh Estates

That the emails received August 7 and 8, 2020 from Richard Cockwill and Dawn Lupton, regarding subdivision applications in Claddagh Estates, be received and filed for information.
(2020.274) -- CARRIED

d. Jessie Christophersen (Recycling Council of British Columbia) Waste Reduction Proclamation

Waste Reduction Proclamation

That the August 11, 2020 email from Jessie Christophersen of the Recycling Council of BC, requesting Council's support in proclaiming October 19th through 25th, 2020 as National Waste Reduction Week in Canada, be received and the request approved.
(2020.275) -- CARRIED

e. Danyta Welch (Union of BC Municipalities) 2020 Community Excellence Awards

Community Excellence Awards

That the August 13, 2020 letter from Danyta Welch of the UBCM, acknowledging the Town's application to the 2020 Community Excellence Awards Program for the Draft Anderton Corridor Neighbourhood Concept Plan and advising of the date and time of the awards ceremony, be received and filed for information.
(2020.276) -- CARRIED

f. Haeley Dewhirst (Comox BIA) September Street Closure

BIA Street Closure

That the August 12, 2020 email from Haeley Dewhirst of the Comox Business in Action, regarding their decision to not close Comox Avenue on the weekend of September 4th and 5th, be received and filed for information.
(2020.277) -- CARRIED

- g. David Frisch (Comox Valley Regional District) Use of Skyrocket for Municipal Landscaping**

Skyrocket for Municipal Landscaping

That the August 18, 2020 letter from David Frisch, Chair of the Comox Valley Sewage Commission, encouraging the Town to consider switching from the organics program compost to the Skyrocket product for landscaping needs, be received and filed for information.

(2020.278) -- CARRIED

- h. Cory Vanderhorst (MNP): Letter to Comox Valley Economic Development Society regarding impacts from the new contract with the Comox Valley Regional District**

Comox Valley Economic Development Society

That the June 17, 2020 letter to the Comox Valley Economic Development Society from Cory Vanderhorst of MNP, regarding impacts from the new contract with the Comox Valley Regional District, be received and filed for information.

(2020.279) -- CARRIED

REGULARLY MOVED AND SECONDED THAT THE MEETING RECESS AT 6:50 P.M. UNTIL AFTER THE PUBLIC HEARING ON REZONING APPLICATION RZ 18-06 (2310 GUTHRIE ROAD)

CARRIED

THE MEETING WAS CALLED BACK TO ORDER AT 7:10 P.M.

9. LATE ITEMS: NIL

10. DELEGATIONS: NIL

11. REPORTS FROM MEMBERS OF COUNCIL:

a. Councillor Grant

Councillor Grant advised that he attended the Comox Valley Regional District meetings, meet with the Comox Valley Economic Development Society a couple of times and toured the new condominium development at 1700 Balmoral Avenue.

b. Councillor McGowan

Councillor McGowan advised that she:

- attended a BC Municipal Climate Leadership Council meeting,
- attended a d'Esterre Seniors board meeting,
- participated in a call with Dr. Charmaine Enns, and
- attended a Food Policy Council meeting.

c. Councillor Swift

Councillor Swift advised that she attended the Comox Valley Regional District meetings and a Filberg Heritage Lodge and Park Association meeting.

d. Councillor Bissinger

Councillor Bissinger advised that she attended a site visit with resident regarding a subdivision and rezoning, and attended the Comox Strathcona Waste Management meeting.

e. Councillor McKenna

Councillor McKenna advised that he attended a Comox Valley Coalition to End Homeless meeting.

TOWN OF COMOX - REGULAR COUNCIL MEETING MINUTES

14. EXCLUDE THE PUBLIC:

a. Exclude the Public

Exclude the Public

That the Public be Excluded from the In-Camera session of Council on Wednesday September 2, 2020 pursuant to the following sub-sections of section 90 of the Community Charter:

(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

(2020.280) -- CARRIED

THE MEETING WAS CLOSED TO THE PUBLIC AT 7:22 P.M.

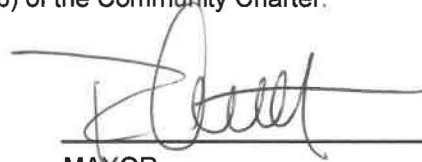
THE REGULAR COUNCIL MEETING RECONVENED AT 8:40 P.M.

Adjournment:

Regularly moved and seconded that the meeting adjourn at 8:40 p.m.

CARRIED

Certified correct pursuant to Section 97(1)(b) of the Community Charter.



MAYOR



CORPORATE OFFICER