

TOWN OF COMOX
Minutes of the Special Council Meeting,
held in Council Chambers on Wednesday January 22, 2020

Present: Mayor R. Arnott
Councillors A. Bissinger (in part), K. Grant, S. McGowan,
P. McKenna, N. Minions, M. Swift
Staff A. Kenning, Chief Administrative Officer
S. Russwurm, Deputy Corporate Administrator
C. Freundlich, Director of Finance
G. Schreiner, Fire Chief
T. Hagmeier, Recreation Director
S. Ashfield, Director of Operations
M. Kamenz, Director of Development Services

Absent: Nil

Call to Order:

The meeting was called to order at 3:00 p.m.

The Agenda was Adopted.

There was 1 member of the public in attendance.

1. EXCLUDE THE PUBLIC:

a. Exclude the Public

Exclude the Public

That the Public be Excluded from the Special In-Camera Meeting of Council on Wednesday January 22, 2020, pursuant to the following sub-sections of section 90 of the Community Charter:

(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and

(1)(l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

(2020.002) -- CARRIED

THE MEETING WAS CLOSED TO THE PUBLIC AT 3:00 P.M.

THE SPECIAL COUNCIL MEETING RECONVENED AT 4:10 P.M. (WITH COUNCILLOR BISSINGER NOW IN ATTENDANCE.)

2. PROCLAMATION:

a. RCMP Appreciation Day

RCMP Appreciation Day

That February 1, 2020 be proclaimed as RCMP Appreciation Day in the Town of Comox.

(2020.003) -- CARRIED

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REGULARLY MOVED AND SECONDED THAT THE MEETING RECESS AT 4:14 P.M. UNTIL AFTER THE COMMITTEE OF THE WHOLE MEETING.

CARRIED

THE MEETING WAS CALLED BACK TO ORDER AT 5:50 P.M.

3. DELEGATIONS: NIL

4. MINUTES OF MEETINGS:

a. Regular Council Meeting Minutes

RCM Minutes

That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday December 4, 2019, be Approved.

(2020.004) -- CARRIED

b. Special Council Meeting Minutes

Special Council Meeting Minutes

1. *That the Minutes of the Special Meeting of Council, held in Council Chambers on Wednesday December 11, 2019, be Approved.*

(2020.005) -- CARRIED

2. *That the Minutes of the Special Meeting of Council, held in Council Chambers on Wednesday December 18, 2019, be Approved.*

(2020.006) -- CARRIED

3. *That the Minutes of the Special Meeting of Council, held in Council Chambers on Wednesday January 8, 2020, be Approved.*

(2020.007) -- CARRIED

c. Committee of the Whole Meeting Minutes

COW Meeting Minutes

That the Minutes of the Committee of the Whole Meeting, held in Council Chambers on Wednesday January 8, 2020, be Received.

(2020.008) -- CARRIED

COMMITTEE RECOMMENDATIONS:

(1) Review of Council Remuneration

Council Remuneration Advisory Group

That a Council Remuneration Advisory Group be established in order to determine fair and reasonable compensation levels for the Town of Comox Mayor and Councillors.

(2020.009) -- CARRIED

5. COMMITTEE REPORTS: NIL

6. UNFINISHED BUSINESS:

a. Management Report - January 15, 2020

Management Report

That the Management Report for January 15, 2020 be received and filed for information.

(2020.010) -- CARRIED

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b. Rezoning Application RZ 18-3 / Development Variance Permit Application DVP 18-3 (2260 Robb Ave)

2260 Robb Ave

- 1. *That Comox Zoning Amendment Bylaw 1893 be adopted;*
(2020.011) -- CARRIED

- 2. *That Comox Phased Development Agreement Authorization Bylaw 1911: 2260 Robb Avenue be adopted; and*
(2020.012) -- CARRIED

- 3. *That Development Variance Permit DVP 18-3 be issued, subject to the Development Variance Permit Conditions listed in Schedule 1 to the January 15, 2020 Planning Report on RZ 18-3 and DVP 18-3.*
(2020.013) -- CARRIED

7. SPECIAL REPORTS:

a. Comox Valley Regional District Meeting Minutes

CVRD Meeting Minutes

*That the following Comox Valley Regional District meeting minutes be received for information:
- Comox Valley Regional District Board held on Tuesday, December 17, 2019 and Tuesday, January 7, 2020.*

(2020.014) -- CARRIED

8. BYLAWS: NIL

9. NEW BUSINESS AND NOTICES OF MOTION:

a. Asset Management Planning Program - Long Term Financial Plan

Asset Management Planning Program

THAT Council supports the Town's application for funding for its project titled "Long Term Financial Plan" including a commitment to provide overall grant management of this funding project.

(2020.015) -- CARRIED

b. 2020 Nautical Days Agreement: Dave Stevenson

2020 Nautical Days Festival

- 1. *That the Town of Comox enter into an agreement with Mr. David Stevenson for the production of the 2020 Nautical Days Festival, at a price of \$20,000 plus applicable taxes; and further, that the Mayor and the Deputy Corporate Administrator be authorized to execute the agreement.*
(2020.016) -- CARRIED

- 2. *That a grant of \$25,000 be provided to the Nautical Days' Society in order to plan and implement the 2020 Nautical Days' Festival.*
(2020.017) -- CARRIED

c. Planning Report PR 19-17 / Adoption of BC Energy Step Code

Energy Step Code

*That Council direct staff to prepare for Council's consideration a Building Bylaw amendment to:
 require Step 2 of the BC Energy Step Code for new construction of all Part 3 and 9 buildings commencing upon adoption of the bylaw and require Step 3 of the BC Energy Step Code for new construction of all Part 9 buildings commencing on January 1st, 2021.*

(2020.018) -- CARRIED

d. Cancellation of Business Licences with Outstanding Fees

**Business Licence
Cancellation**

The November 25, 2019 report from the Deputy Corporate Administrator, titled "Cancellation of Business Licences with Outstanding Fees" was received for information.

e. Conference Attendance Policy

**Conference Attendance
Policy**

1. *That Council approve policy CCL - 053 which limits the number of delegates attending the annual FCM (Federation of Canadian Municipalities) conference to three members of Council plus the Mayor, and grants ongoing approval for all Council members to attend UBCM (Union of BC Municipalities), LGLA (Local Government Leadership Academy), and AVICC (Association of Vancouver Island and Coastal Communities) conferences annually.*

(2020.019) -- DEFEATED

[Opposed: Councillors KGrant NMinions SMcGowan PMcKenna MSwift]

2. *That a staff report be provided on the effectiveness of providing individual annual spending limits for Council members' conference attendances.*

(2020.020) -- CARRIED

10. CORRESPONDENCE: NIL

11. LATE ITEMS: NIL

12. DELEGATIONS: NIL

13. REPORTS FROM MEMBERS OF COUNCIL:

a. Councillor McGowan

Councillor McGowan advised that she met with some community members as well as attended:

- the Comox Valley Community Foundation Community Enrichment Award Ceremony,
- a Comox Valley Social Planning Society meeting, and
- the Comox Archives and Museum Society appreciation lunch.

b. Councillor Swift

Councillor Swift advised that she attended:

- several staff meetings regarding sewer service,
- a regular Filberg Park board meeting, and
- the CVRD sewage commission, sports commission and board meetings.

c. Councillor McKenna

Councillor McKenna advised that he attended:

- a Comox Valley Coalition to End Homelessness meeting,
- a drop in event at the Glacier View Lodge, and
- a CAO Recruitment meeting.

d. Councillor Bissinger

Councillor Bissinger advised that she:

- attended a tour of the Return-It Depot,
- attended a tour of the d'Esterre elevator,
- met with some locals wanting to develop a free store at the waste management centre, and
- attended the sewer meetings.

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e. Councillor Grant

Councillor Grant advised that he attended:

- a tour of the d'Esterre elevator,
- a staff sewer meeting,
- the CAO recruitment meeting,
- a meeting with Maurice Primeau of the BC Assessment Authority,
- a CVRD budget meeting, and
- the CVRD sewer commission meeting.

f. Councillor Minions

Councillor Minions advised that she:

- attended the Vancouver Island Regional Library Board AGM;
- participated in the online, Glacier View Lodge survey;
- attended the d'Esterre elevator tour; and
- attended the CAO recruitment meeting.

g. Mayor Arnott

Mayor Arnott advised that he met with a local resident and attended:

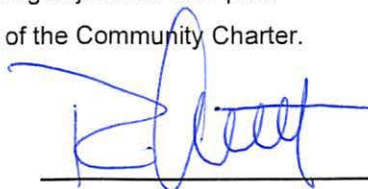
- the Glacier View Lodge open house,
- a CVRD meeting,
- the CAO Recruitment Committee meeting, and
- attended the sewer commission meeting.

Adjournment:

Regularly moved and seconded that the meeting adjourn at 6:33 p.m.

CARRIED

Certified correct pursuant to Section 97(1)(b) of the Community Charter.



MAYOR



CORPORATE OFFICER