

**TOWN OF COMOX**  
**Minutes of the Committee of the Whole Meeting,**  
**held in Council Chambers on Wednesday January 22, 2020**

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**Present:**

Mayor	R. Arnott
Councillors	A. Bissinger, K. Grant, S. McGowan, P. McKenna, N. Minions, M. Swift
Staff	A. Kenning, Chief Administrative Officer S. Russwurm, Deputy Corporate Administrator C. Freundlich, Director of Finance G. Schreiner, Fire Chief T. Hagmeier, Recreation Director S. Ashfield, Director of Operations M. Kamenz, Director of Development Services

**Absent:** Nil

**Call to Order:** The meeting was called to order at 4:15 p.m.

The Agenda was Adopted.

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**1. Delegations:**

**a. Inspector Kurvers: RCMP Community Update**

Inspector Kurvers provided a summary of calls for services in the Comox Valley as a whole, and advised that there was a big increase in calls for service during their last fiscal year.

**b. Meaghan Cursons and Tim Ennis (Comox Valley Conservation Partnership) - 3rd Annual Vancouver Island Symposium**

Mr. Ennis advised the Committee of the Conservation Partnership's upcoming Symposium on Water Stewardship in a Changing Climate, and asked for support in the amount of \$3000 from the Town.

**2. Minutes of Meetings: NIL**

**3. Department Reports:**

**a. Planning and Building Department (September - December, 2019)**

The Planning and Building Department (September - December, 2019) Report was received for information.

**b. Public Works - Capital and Operational Status (September - December, 2019)**

The Public Works - Capital and Operational Status (September - December, 2019) Report was received for information.

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**c. Parks and Property Management Report (September - December, 2019)**

The Parks and Property Management Report (September - December, 2019) was received for Information.

**d. Recreation Department Management Report (September - December, 2019)**

The Recreation Department Management Report (September - December, 2019) was received for information.

**e. Fire Department Report (September - December, 2019)**

The Fire Department Report (September - December, 2019) was received for information.

**f. Administration Department Report (September - December, 2019)**

The Administration Department Report (September - December, 2019) was received for information.

**4. Staff Reports:**

**a. Downtown Comox Business Improvement Area Renewal**

**COMMITTEE RECOMMENDATIONS:**

1. That Council proceed with the renewal of the Downtown Comox Business Improvement Area on its own initiative (in accordance with Section 213 of the Community Charter).

*CARRIED*

2. That Bylaw No. 1928 (Downtown Comox Business Improvement Area Bylaw No. 1928, 2020) be forwarded to Council for First, Second and Third Readings.

*CARRIED*

**b. Preliminary Financial Plan - 2020-2024**

The Director of Finance provided a summary of the first draft of the Financial Plan.

**5. Correspondence: NIL**

**6. Exclude the Public: NIL**

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**Adjournment:**

Regularly moved and seconded that the meeting adjourn at 5:46 p.m.

*CARRIED*

Certified correct pursuant to Section 97(1)(b) of the Community Charter.



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CHAIR