

**2021 STRATEGIC PRIORITIES SUMMARY CHART**

June 16, 2021

**Strategic Statement**

**OPERATIONAL STRATEGIES (CAO/Staff)**

**CHIEF ADMINISTRATIVE OFFICER**

1. Build on K'ómoks First Nation Relationship
2. Mack Laing Trust
3. Garbage Collection and Organics Program
4. Review of Council Remuneration
5. Asset Management Funding Linkage
6. Marina Park Vendor Policy and Program
7. Marina Park Enhancement and Parking Improvements
8. Shovel Ready Grant Project Strategy
9. Town Website Rebuild
10. DL 194 Parks Property Transfer
11. Economic Development Service
12. Heritage Registry Report

Policies

13. Council Conference Attendance Policy
14. Budget Timeline Policy

**PLANNING SERVICES**

1. Subdivision Bylaw: Update
2. Open House - Climate Crisis  
Climate Change Adaptation Strategy
3. Decrease Processing Times
4. Draft Anderton Corridor Land Use Plan
5. Report for Affordable Housing and Short Term Rentals
6. Urban Food Production
7. Downtown Vitalization Zone Expansion
8. Town Website Rebuild: Planning and Building Permitting
9. Participation in CVRD Regional Poverty Reduction Strategy
10. Downtown Parking Review
11. NE Comox Zoning Review
12. BC Approval Process Grant Application

Major Development Applications

13. 2309 McDonald
14. 468/490 Anderton
15. 695 Aspen- Affordable Housing Contract
16. Northeast Comox Stormwater Management Plan
17. Providence

Minor Development Applications

18. Parklet Adaptation and Winterization applications
19. 7-10 Minor RZ/DP/DVP Applications

**FINANCE**

1. Asset Management Replacement Funding Strategy
2. Payroll Software adoption
3. Conversion of municipal accounting codes and work orders
4. IT and Computer Upgrades
5. Phone System Replacement
6. Online account balances and payment options
7. Accounting Software
8. Development Applications
9. Town Website Rebuild

**CORPORATE**

1. Policy Manual Creation
2. Fees and Charges Review
3. Records Management System- Administration
4. Boundary Extension Request- Torrence Road
5. Town Website Rebuild and Rebranding
6. Council Delegation Bylaw
7. Review of Corporate/Legal Agreements
8. Solid Waste Collection Changes
9. SPCA Agreement
10. Increased Affordable Childcare Spaces
11. Council Meeting Management Software
12. New Animal Control Bylaw
13. New Gas N Go Agreement

**PARKS/BUILDING MAINTENANCE**

**PUBLIC WORKS & ENGINEERING**

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**OPERATIONAL STRATEGIES (CAO/Staff)**

1. Off-Leash Dog Park Creation
2. 695 Aspen Daycare Construction Management and Affordable Housing Units
3. Town Website Rebuild
4. Parks Job-Description Review
5. Garbage Collection Efficiency Review
6. Roof Between Sail Buildings
7. Completion of Waterfront Walkway – Marina West to Ellis Street
8. Waterfront Walkway
9. Marina Condition Assessment
10. Mack Laing Park Bridge
11. Marina Upgrades
12. d’Esterre Elevator
13. Christmas Decorations

1. Anderton Servicing Plan
2. Subdivision Bylaw Update
3. Foreshore Sanitary Replacement
4. North East Comox Stormwater Management Plan
5. Dryden Watermain and Multi Use Path
6. Sidewalks South Side of Comox Avenue
7. Torrence and Balmoral Road Upgrade
8. Manor Outfall Improvements
9. Sidewalk Bolt and Aspen
10. Town Website Rebuild
11. Downtown Parking Strategy
12. Traffic Calming Measures and Speed limits
13. Complete approved paving projects
14. Lazo Greenway Development
15. Lazo Widening
16. Water and Storm System Upgrades
17. CVRD Conveyance

Major Development Applications

18. 2309 McDonald
19. 2310 Guthrie
20. 1590 Galbraith
21. 695 Aspen
22. 468 Anderton
23. 2137 Comox Ave.

**FIRE**

1. Volunteer Retention/Recruitment
2. Sound of Life-Smoke Alarm Program
3. Fire Engine Design and Procurement Prep

**RECREATION**

1. Site Master Plan
2. Fitness Studio: Capital Equipment
3. Low Income Regional Recreation All Access Pass Program
4. Town Website Rebuild
5. COVID Recreation Delivery Adaptation
6. Hands on Farm Re-Start
7. Children Summer Camp
8. Recreation Guide
9. Volunteer Promotion
10. Youth Recreation Facility